

**SRI VENKATESWARA COLLEGE : DHAULA KUAN : NEW DELHI – 110 021**

DRAFT MINUTES OF THE 150th MEETING OF THE GOVERNING BODY OF SRI VENKATESWARA COLLEGE HELD ON SUNDAY, THE 28TH JANUARY, 2024 AT 5.00 PM IN THE CONFERENCE HALL, SRI PADMAVATHI GUEST HOUSE, TIRUPATI, ANDHRA PRADESH

MEMBERS PRESENT

1. **Sri B. Karunakar Reddy**
Chairman, TTD & SVC GB
2. **Sri A.V. Dharma Reddy**
Executive Officer, TTD & Member, SVC GB
3. **Sri O. Balaji**
F.A.& C.A.O., TTD & Treasurer, SVC GB
4. **Ms. G. Seetha Reddy**
Member, TTD & SVC GB
5. **Sri S. Sidda Veera Venkata Sudheer Kumar**
Member, TTD & SVC GB
6. **Prof. P. Venkatesu**
University Representative on the College GB
7. **Prof. Manju Mukul Kambl**
University Representative on the College GB
8. **Prof. R.K. Budhraja**
Teachers' Representative on the College GB
9. **Dr. Vandana Malhotra**
Teachers' Representative on the College GB
10. **Sri K. Vasantha Rao**
Non-Teaching Staff Representative on the College GB
11. **Prof. K. Chandramani Singh**
Principal & Member-Secretary

At the outset, the Member-Secretary introduced the members on the College Governing Body to the Chairman and others.

Sri Nerush Naga Satyam, Sri P. Sarath Chandra Reddy, Members, TTD & SVC GB expressed their inability to attend the meeting.

1. ELECTION OF THE CHAIRMAN OF THE GOVERNING BODY

As per rules:

"The Governing Body shall elect from among its own members a Chairman to hold office for one year provided this does not exceed his current term as a member of the Governing Body and shall be eligible for re-election.

The Government of Andhra Pradesh appointed the TTD Trust Board under the Chairmanship of Sri B. Karunakar Reddy from 7th August, 2023.

The University of Delhi South Campus vide letter no. CS-SDC/108/2024/GB-SVC/992, dated 09.01.2024 conveyed the approval of the Vice Chancellor to the nomination/re-nomination of (i) Sri B. Karunakar Reddy; (ii) Sri R. Karikal Valaven, IAS; (iii) Sri S. Satyanarayana, IAS, (iv) Sri A.V. Dharma Reddy, IDES; (v) Sri O. Balaji; (vi) Sri Nerusu Naga Satyam; (vii) Sri Penaka Sarath Chandra Reddy; (viii) Sri Sidda Veera Venkata Sudheer Kumar; (ix) Smt. Vemireddy Prashanthi Reddy; and (x) Smt. Gaddam Seetha Reddy as members on the College Governing Body for the residual period upto 20.02.2024.

The Governing Body may please elect the Chairman of the College Governing Body from its own members for the residual period upto 20th February, 2024 and ratify the actions taken during the period from 7th August, 2023 to till date.

RESOLUTION: Sri B. Karunakar Reddy, Chairman, TTD Trust Board, is elected as Chairman of the College Governing Body for the residual period upto 20.02.2024.

The Governing Body noted all the actions taken by the Chairman from 07.08.2023 to till date.

2. a) CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETINGS HELD ON 24.08.2023 AND 6.11.2023 (148th & 149th meeting)

RESOLUTION: Noted

b) MATTERS ARISING OUT OF THE MINUTES

(1) RESOLUTION: The Governing Body decided to meet every month a day before or after the TTD Trust Board Meeting either physical or online.

(2) RESOLUTION: The Governing Body has strongly felt that henceforth the subject should not be brought to the meeting as a routine for "Ratification purposes". The same should be placed before the GB for approval and then only action has to be taken.



(3)

RESOLUTION: The Governing Body records its deep appreciation of the services rendered by Sri Y.V. Subba Reddy, former Chairman of the T.T.D. Trust Board & College Governing Body for his guidance and constant encouragement from time to time in the smooth functioning of the college during his tenure as Chairman, S.V.College Governing Body.

The Governing Body also records its deep appreciation of the services rendered by the former members on the T.T.D. Trust Board Sri Anil Kumar Singhal, IAS, Dr. M. Hari Jawaharlal, IAS, Sri Krishnamoorthy Vaithyanathan, Sri Saurabh H. Bora, Dr. B. Parthasaradhi Reddy, Sri Malladi Krishna Rao and Sri Manne Jeevan Reddy for their valuable suggestions and guidance from time to time in the smooth functioning of the college during their tenure as members on the college Governing Body.

3. (a) **TO REPORT THE ACTION TAKEN ON THE ITEMS OF GOVERNING BODY MEETING (148th) HELD ON 24.08.2023.**

1. **ELECTION OF THE CHAIRMAN OF THE GOVERNING BODY**

Prof. P. Venkatesu, University Representative on the College Governing Body has been informed vide letter no. SVC/148 gb actions/2023, dated 29.08.2023 that he was unanimously elected as Chairman of the College Governing Body w.e.f. 24.08.2023.

RESOLUTION: Noted

4. **ITEMS FOR RATIFICATION**

(a) **To consider the Appointment of Dr. P. Devaki, Assistant Professor as Warden, Padmavati Hostel**

The College vide notice no. SVC/Quarter/2023/146-261, dated 30.08.2023 notified the resolution of the College Governing Body earmarking the Quarter No. 1 in the Old Faculty Flats for Warden, Girls Hostel and the allotment of Staff Quarter for the Warden is co-terminus with the tenure of holding such post.

Further, Dr. P. Devaki, Assistant Professor, Department of Mathematics and the Warden Girls Hostel, is allotted the Staff Quarter No. 1 in the Old Faculty Block.

RESOLUTION: Noted

(d) **To consider the request of Dr. Amrita Singh, Assistant Professor, Department of Botany, for grant of Child Care Leave in continuation of Maternity Leave**



Dr. Amrita Singh, Assistant Professor, Department of Botany, has been communicated the grant of Child Care Leave for her for a period of 90 days w.e.f. 28th August, 2023 in continuation of her maternity leave, as a special case vide letter no. SVC/CCL/2023/146-262, dated 30.06.2023.

RESOLUTION: Noted

5. **TO CONSIDER THE REQUEST OF PROF. C. SHEELA REDDY, PRINCIPAL, FOR RELEASE OF THE PROCEEDS OF SERVICE BENEFITS RECEIVED FROM THE INDIAN INSTITUTE OF PUBLIC ADMINISTRATION (IIPA) ON HER RESIGNATION AT IIPA.**

The College vide order no. SVC/Inf. Acts./2023/146-220, dated 29.08.2023 released the service benefits received from the IIPA to Prof. C. Sheela Reddy, Ex. Principal, amounting to Rs.26,34,886/- as resolved by the College Governing Body.

The matter is being placed before the Governing Body separately.

RESOLUTION: Noted

6. **TO CONSIDER THE REQUEST OF Mr. SUNIL KUMAR, LABORATORY ASSISTANT, DEPARTMENT OF BOTANY, FOR WITHDRAWAL OF VOLUNTARY RETIREMENT**

The College vide letter No. SVC/DU/2023/145-506, dated 30.08.2023 communicated the University of Delhi about the withdrawal of the proposal for fixation of pension and retirement benefits in respect of Mr. Sunil Kumar, on Voluntary Retirement, as permitted by the Governing Body.

RESOLUTION: Noted

- (b) **TO REPORT THE ACTION TAKEN ON THE ITEMS OF GOVERNING BODY MEETING (149th) HELD ON 06.11.2023.**

1. **TO DISCUSS ON THE ISSUE OF THE APPOINTMENT OF Dr. S. VENKATA KUMAR AS HONORARY CONSULTANT FOR THE PROCESS OF APPOINTMENT OF A REGULAR PRINCIPAL OF THE COLLEGE.**

The College vide letter no. SVC/149 gb action/2023/1522, dated 27.11.2023 communicated the resolution of the Governing Body conveying special thanks to Dr.S.Venkata Kumar for his active coordination in completion of the screening process of the applications received for the post of the Principal (Enclosure 01)

Further, the University of Delhi South Campus in its letter no. CS-SDC/114/Prin.SVC/2023/939, dated 22nd November, 2023 communicated that there is no provision for appointment of Honorary Consultant (Administration).

RESOLUTION: Noted

4. ITEMS FOR RATIFICATION

- (a) **Nomination of Registrar/Director's Nominees and SC/ST observer for the Departmental Promotion Committee meeting for the post of Laboratory Assistant in the Department of Statistics through Promotion.**

The University of Delhi South Campus vide letter nos.CS-SDC/112/2023/SVC/993, dated 07.08.2023 and CS-SDC/112/2023/SVC/1015, dated 31.08.2023 conveyed the nomination of the Director's nominee, Registrar's nominee and SC/ST Observer for the Departmental Promotion Committee meeting for the post of Laboratory Assistants through promotion in the Department of Statistics (**Enclosure 02**)

Name of the post	Director's Nominee	Registrar's Nominee	SC/ST observer
Laboratory Assistants (promotion)	Mr. Kapil Aggarwal Joint Finance Officer	Mr. Prashant Nagar Dy. Registrar	Mr.T.Vengadesan Jt. Registrar (Finance)

RESOLUTION : Ratified

- (b) **The Governing Body may please ratify the minutes of the Departmental Promotion Committee meeting held on 05.09.2023 recommending the promotion of the following Laboratory Attendants to the post of Laboratory Assistants through promotion in the pay level 4 as per 7th CPC, as per the details furnished below (Enclosure - 03)**

Sl. No.	Name of the person and department	Date of DPC meeting	Date of Joining
1	Mr. K.V.M.V. Prasada Rao Department of Statistics	05.09.2023	05.09.2023 AN
2	Mr. Uday Singh Saini Department of Statistics	05.09.2023	05.09.2023 AN

RESOLUTION : Ratified

- (c) **The Governing Body may please ratify the minutes of the Selection Committee meetings held on 29th August, 2023 recommending the promotion of the following Associate Professors to Professors i.e. from Academic Level 13 A to 14, under Career Advancement Scheme (CAS) 2018 (Enclosure - 04)**

Sl. No.	Name of the Lecturer, Department	Date of Meeting	Level/Stage		Date of Eligibility
			From	To	
1	Dr. Rina Ramdev Department of English	29.08.2023	13 A	14	12.07.2023
2	Dr. Anita Verma Department of Zoology	29.08.2023	13 A	14	28.05.2023

RESOLUTION : Ratified

- (d) The Governing Body may please ratify the minutes of the Selection Committee meetings held on 6th October, 2023 and 18th January, 2024 recommending the promotion of the following Assistant Professors i.e. from Academic Level 11 to 12, under Career Advancement Scheme (CAS) 2018 (Enclosure - 05)

Sl. No.	Name of the Lecturer, Department	Date of Meeting	Level/Stage		Date of Eligibility
			From	To	
1	Dr. Jitendra Veer Kalra Department of Hindi	06.10.2023	11	12	20.06.2023
2	Dr. Vandana Malhotra Dept. of Biochemistry	18.01.2024	11	12	11.06.2019
3	Dr. Kameswara Sharma YVR, Dept. of Biochemistry	18.01.2024	11	12	06.02.2020
4	Dr. Arvind Kumar Meena Department of Hindi	18.01.2024	11	12	18.08.2020

RESOLUTION : Ratified

- (e) The Governing Body may please ratify the action taken by the Principal in having appointed the following persons from the valid panel of candidates as Library Attendants, consequent upon the resignation of certain Library Attendants as per the details given hereunder:

Sl. No.	Name of the person and designation	Nature of the appointment	Date of Selection Committee meeting	Date of joining
1	Ms. Kavita Dutt Library Attendant (in place of Mr. Bheem Kumar)	Permanent	19.04.2023	27.09.2023
2	Ms. Ekta Library Attendant (in place of Mr. Mahtab Alam)	Permanent	19.04.2023	27.09.2023

RESOLUTION : Ratified

- (f) **Appointments of teaching staff (Guest) and dispensing the services of Guest Faculty after expiring of tenure**

The Governing Body may please ratify the action taken by the Principal in having appointed the following persons as Assistant Professors in various departments, on an **guest basis**, from out of the panel of names recommended by the respective Head of the Departments of the Delhi University by a properly constituted Selection Committee for guest appointments. These appointments are made for in the Leave Vacancy/workload or till the interviews are conducted for regular/temporary posts, whichever is earlier, as per Delhi University/UGC Norms:

S. No.	Name of the Faculty	Date of Appointment	Date of Termination
1.	Dr. Swati Sharma Assistant Professor in Electronics	18.02.2022	28.01.2023
2	Mr. Ajay Kumar Vishwakarma Assistant Professor in Electronics	17.02.2022	13.06.2022
3	Ms. Priya Vinayak Assistant Professor in Electronics	05.12.2022	03.05.2023
4	Dr. Rahul Thakur Assistant Professor in Maths	07.04.2022	15.11.2022
5	Mr. Naman Sharma Assistant Professor in Mathematics	09.09.2022 28.08.2023	07.07.2023 15.01.2024 FN
6	Ms. Kanika Pathania Assistant Professor in Economics	21.02.2022	20.01.2023
7	Dr. Navneet Kumar Assistant Professor in Biochemistry	07.03.2022	30.12.2022
8	Dr. Pankaj Sharma Assistant Professor in Biochemistry	07.12.2022	06.01.2023
9	Dr. Priyanka Jawa Assistant Professor in Biochemistry	10.01.2023 04.09.2023	07.07.2023 Continuing
10	Dr. Dinesh Raj Pant Assistant Professor in Zoology	06.04.2022 18.08.2023	07.07.2023 Continuing
11	Dr. Shefali Gullia Assistant Professor in Zoology	07.04.2022	27.01.2023
12	Mr. Piyush Tiwari Assistant Professor in History	13.09.2022	25.05.2023
13	Ms. Sumbul Assistant Professor in English	22.10.2022	12.12.2022
14	Dr. Sanjeev Kumar Assistant Professor in Physics	02.11.2022	17.04.2023
15	Dr. Surendra Kumar Yadav Assistant Professor in Physics	03.11.2022	26.04.2023
16	Dr. Anupriya Singh Assistant Professor in Botany	09.12.2022	30.12.2022
17	Dr. Amrita Suryavanshi Assistant Professor in Botany	05.12.2022	30.12.2022
18	Ms. Garima Rath Assistant Professor in Sociology	11.11.2022 13.09.2023	02.02.2023 Continuing
19	Ms. Daisy Barman Assistant Professor in Sociology	14.12.2022	08.07.2023
20	Dr. Suresh. K Assistant Professor in Tamil	21.11.2022 03.10.2023	07.07.2023 Continuing

S. No.	Name of the Faculty	Date of Appointment	Date of Termination
21	Mr. Thulluru Ravi Assistant Professor in Telugu	21.11.2022	30.12.2022
22	Dr. Neetu Jaiswal Assistant Professor in Economics	24.12.2022	28.01.2023
23	Mr. Ankit Joshi Assistant Professor in Economics	21.08.2023	Continuing
24	Ms. Neelam Kholia Assistant Professor in Economics	24.08.2023	Continuing
25	Ms. Kanika Aggarwal Assistant Professor in Economics	19.09.2023	Continuing
26	Dr. Aniruddh Singh Assistant Professor in Physics	23.08.2023	Continuing
27	Dr. Ruchi Gupta Assistant Professor in Physics	23.08.2023	Continuing
28	Dr. Garima Singh Assistant Professor in Biochem.	30.08.2023	Continuing
29	Dr. Usha Yadav Assistant Professor in Biochem.	14.09.2023	Continuing
30	Dr. Saba Firdaus Assistant Professor in Sociology	28.08.2023	Continuing
31	Ms. Kanchan Biswas Assistant Professor in Sociology	14.09.2023	Continuing
32	Ms. Rahul Jha Assistant Professor in Sociology	04.09.2023	Continuing
33	Dr. Sakshi Wason Assistant Professor in English	23.05.2023	04.07.2023
34	Dr. Savita Rani Assistant Professor in Mathematics	29.08.2023	Continuing
35	Dr. Yogendra Kr. Gautam Assistant Professor in Botany	04.09.2023	Continuing
36	Dr. Mukund Lal Assistant Professor in Botany	12.09.2023	Continuing
37	Dr. Gaurav Vashistha Assistant Professor in EVS	12.09.2023	Continuing
38	Ms. Bhani Kongkham Assistant Professor in EVS	12.09.2023	Continuing
39	Dr. Mudita Chaturvedi Assistant Professor in EVS	12.09.2023	Continuing
40	Dr. Garima Sharma Assistant Professor in Pol.Science	13.09.2023	Continuing
41	Ms. Mitalee Mahapatra Assistant Professor in Pol.Science	13.09.2023	Continuing
42	Mr. Amit Yadav Assistant Professor in Pol.Science	14.09.2023	Continuing
43	Dr. Satish Kumar Assistant Professor in Botany	20.02.2023	07.07.2023

S. No.	Name of the Faculty	Date of Appointment	Date of Termination
44	Mr. Nayanjyoti Assistant Professor in Sociology	20.02.2023	07.07.2023
45	Ms. Simran Kaur Assistant Professor in Maths	11.01.2023	07.07.2023
46	Ms. Priyanka Pandey Assistant Professor in Maths	03.04.2023	01.07.2023
47	Mr. Amit Tomar Assistant Professor in Phy.Edu.	14.03.2023	07.07.2023
48	Mr. Bhat Khalid Bashir Assistant Professor in Sociology	20.03.2023	08.07.2023
49	Dr. Meenakshi Ahlawat Assistant Professor in Commerce	22.10.2023	Continuing
50	Dr. Yasha Bothara Assistant Professor in Commerce	21.10.2023	Continuing

RESOLUTION : Ratified

(g) Appointment of Junior Assistants on consolidated pay

The Governing Body may please ratify the action taken by the Principal in having appointed and terminated the following persons on a consolidated payment of minimum of level 2 plus DA as admissible p.m. on an Contractual basis, as temporary arrangement, to ensure smooth conduct of the office work, till due process of regular promotion/selections to the post(s) is completed

S. No	Name of the employee	Date of Appointment	Date of Termination
1	Mr. Vikas Mishra Jr.Asstt. cum Caretaker	21.02.2023 22.08.2023	13.08.2023 Continuing
2	Ms. Sharmila Jr. Assistant-cum-Caretaker	21.07.2023 18.01.2024	16.01.2024 Continuing
3	Ms. Jyoti Nurse	30.01.2023 01.08.2023	28.07.2023 Continuing

RESOLUTION : Ratified

(h) Appointment of MTS (Laboratory/Office/Library), on contractual basis, on consolidated pay:

The Governing Body may please ratify the action taken by the Principal in having appointed the following persons on a consolidated payment of minimum of level 1 plus DA as admissible, on contractual basis, for a period of six months to ensure smooth conduct of the regular classes as well as practicals and work in administration

Sl. No.	Name of the Employee	Date of Appointment	Date of Termination
1	Mr. Pankaj Kr. Bhati MTS (Admin)	26.04.2023 25.10.2023	22.10.2023 Continuing
2	Mr. Dayaram MTS (Admin)	21.03.2023 23.09.2023	16.09.2023 Continuing

RESOLUTION : Ratified**(i) To accept the resignations tendered by certain non-teaching staff****(a) Mr. Bheem Kumar, Library Attendant**

Mr. Bheem Kumar, Library Attendant, in his letters dated 27th/28th August, 2023 informed the College the he has been appointed as a Librarian by the Delhi Subordinate Services Selection Board (DSSSB) and requested the College to accept his resignation to the post of Library Attendant in the College **(Enclosure - 06)**

Mr. Bheem Kumar has been appointed as a Library Attendant and joined his duties in the College on the forenoon of 28th April, 2023. At present he is on probation for a period of one year.

Shri Bheem Singh applied for this post of Librarian under DSSSB before his joining as Library Attendant in the College.

The College in its note approval dated 30th August, 2023 considered his request and accepted his resignation with effect from the afternoon of 30th August, 2023 subject to approval of the College Governing Body. He has been provisionally relieved of his duties in the College w.e.f. afternoon of 30th August, 2023 vide order no. SVC/Cer/2023/146-223, dated 30.08.2023 so as to enable him to join as Librarian at DSSSB, Govt. of Delhi **(Enclosure - 07)**

The Governing Body may please accept the resignation tendered by Mr. Bheem Kumar to the post of Library Attendant w.e.f. the afternoon of 30th August, 2023 and ratify the action taken by the Principal in this regard.

RESOLUTION : Accepted & Ratified**(b) Mr. Mahtab Alam, Library Attendant**

Mr. Mahtab Alam, Library Attendant, in his letters dated 27th July and 29th August, 2023 informed the College the he has been appointed as a Library Clerk at the Central Institute of Psychiatry, Kanke, Ranchi, Jharkhand and requested to accept his resignation to the post of Library Attendant in the College **(Enclosure - 08)**



Mr. Mahtab Alam has been appointed as a Library Attendant and joined his duties in the College on the forenoon of 4th May, 2023. At present he is on probation for a period of one year.

Mr. Mahtab Alam applied for this post of Library Clerk at Central Institute of Psychiatry, Kanke, Ranchi, Jharkhand before his joining as Library Attendant in the College.

The College in its note approval dated 31th August, 2023 considered his request and accepted his resignation with effect from the afternoon of 31th August, 2023 subject to approval of the College Governing Body. He has been provisionally relieved of his duties in the College w.e.f. afternoon of 31st August, 2023 vide order no. SVC/Cer/2023/SV-03-504, dated 31.08.2023 so as to enable him to join as Library Clerk at CIP, Govt. of India, Kanke, Ranchi, Jharkhand (**Enclosure - 09**)

The Governing Body may please accept the resignation tendered by Mr. Mahtab Alam to the post of Library Attendant w.e.f. the afternoon of 31st August, 2023 and ratify the action taken by the Principal in this regard.

RESOLUTION : Accepted & Ratified

(j) P.F. Loans/Final withdrawals of G.P.F.

The Governing Body may please ratify the action taken by the Principal in having granted P.F. Loans/Final withdrawals of G.P.F. amount to the employees of the college from their own contribution, as per the recommendations of the P.F. Committee (**Enclosure - 10**)

RESOLUTION : Ratified

(k) Payments of retirement benefits

The Governing Body may please ratify the action taken by the Principal in having paid the retirement benefits to the following persons of staff as per the details given below as per UGC/DU norms:

(1) Mr. N. Krishna Rao, Laboratory Assistant, Department of Statistics, retired on 31.12.2020

(a) Composite Transfer & Packing Grant - Rs.59,440.00

(2) Mr. S. Siva Mohan, Laboratory Assistant, Department of Zoology, retired (Voluntarily) on 31.10.2022 (

(a) Composite Transfer & Packing Grant - Rs.51,280.00

(3) Dr. Jita Mishra, Associate Professor, Department of Political Science, expired on 03.01.2023. Death benefits paid to Dr. Aditya Narayan Mishra (Husband)

(a) Death Gratuity - Rs.20,00,000.00
(b) EL Encashment - Rs.24,29,156.00
(c) GPF Final Payment - Rs.91,14,631.00

Rs.1,35,43,787.00

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(4) Dr. Geeta Jayaram Sodhi, Associate Professor, Department of Sociology, retired on 31.08.2023

(a)	Gratuity	Rs.20,00,000.00
(b)	EL Encashment	Rs.29,64,645.00
(c)	Commutation of Pension	Rs.39,55,215.00
(d)	Difference of EL Encashment	Rs. 83,512.00
(e)	Full and Final Payment of GIS	Rs.10,47,403.00
(f)	GPF Final Payment	Rs.79,69,441.00

Rs.1,80,20,216.00
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(5) Prof. C. Sheela Reddy, Principal, resigned on 31.08.2023

(a)	EL Encashment	Rs. 2,18,320.00
(b)	Gratuity & Leave encashment (received from IIPA)	Rs.26,34,886.00

Rs.28,53,206.00
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(6) Dr. S.Venkata Kumar, Associate Professor, Department of Commerce, retired on 30.09.2023

(a)	Gratuity	Rs.20,00,000.00
(b)	EL Encashment	Rs.30,82,820.00
(c)	Commutation of Pension	Rs.39,55,215.00
(d)	Difference of EL Encashment	Rs. 86,840.00
(e)	Full and Final Payment of GIS	Rs. 3,99,889.00
(f)	GPF Final Payment	Rs.12,36,457.00

Rs.1,07,61,221.00
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(7) Prof. S.Vivekananthan, Professor, Department of Tamil, retired (voluntarily) on 31.10.2022

(a)	Commutation of Pension	Rs.40,57,411.00
(b)	Composite Transfer and Packing Grant	Rs. 1,69,440.00

Rs. 42,26,851.00
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(8) Mr. Babulal, Laboratory Assistant, Department of Zoology, retired on 31.05.2023

(a)	Composite Transfer and Packing Grant	Rs. 59,440.00
(b)	Full and Final Payment of GIS	Rs.1,19,953.00

Rs.1,79,393.00
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- (9) **Mr. U.N. Prasad, Laboratory Assistant, Department of Chemistry, retired on 31/05/2023**

Full and Final Payment of GIS

Rs. 99,069.00

RESOLUTION : Ratified

- (l) **Arrears paid on promotion to faculty/Non-faculty**

The Governing Body may please ratify the action taken by the Principal in having paid the amounts to the faculty of the college listed in the enclosure towards arrears on the part their promotion under CAS & MACP (**Enclosure - 11**)

RESOLUTION : Ratified

- (m) **To consider the requests of certain teachers for grant of Sabbatical Leave**

As per Rules (Notification No.Estab.(T)/V/VI/045/2013, dated 11.10.2013)

1. Permanent whole time teacher of the university and Colleges who have completed seven year of service as reader/Associate Professor or Professor/Principal may be granted sabbatical leave to undertake study or research of other academic pursuit solely for the object of increasing their proficiency and usefulness to the University/Colleges and higher education system.
2. The duration of leave shall not exceed one year at a time and two year in the entire career of a teacher.
3. A Teacher, who has availed himself/herself of study leave, will not be entitled to the sabbatical leave.

Provided further that sabbatical leave shall not be granted until after the expiry of five year from the date of the teacher's return from pervious study leave or any kind of training program m of duration of one year or more.

4. A teacher on sabbatical leave shall not take up, during the period of that leave, any regular appointment under another organization in India or abroad.

Further communicated the following:



At no time more than 2 permanent teachers should be on leave in a single department including those on Study Leave without pay and on Extra Ordinary leave and not more than 10% of the permanent teachers should be on study leave or

child care Leave in a college including those on full pay, half pay, without pay and on EOL and for any purpose.

No. of Permanent Teachers in the College	:	211
Study//CCL/Sabbatical Leave Quota	:	21
No. of Teachers proceeded on Study/CCL/ Sabbatical	:	07
No. of Teachers recommended for availing	:	-- --

(a) Dr. Mercy Kutty Jacob, Associate Professor, Department of Chemistry

Dr. Mercy Kutty Jacob, Associate Professor, Department of Chemistry, in her applications dated 24.08.2023 & 09.10.2023 requested for grant of Sabbatical Leave for a period of one year for academic progress i.e. undertaking research and publication of articles in journals w.e.f. September/October 2023 (**Enclosure - 12**)

A brief synopsis of her work to be undertaken during the Sabbatical Leave is attached with the application. It is certified that Dr. Mercy Kutty Jacob did not avail the Sabbatical Leave prior to this request.

The Leave Advisory Committee in its meeting held on 30th October, 2023 considered the case of Dr. Mercy Kutty Jacob, Associate Professor, Department of Chemistry and recommended for grant of Sabbatical Leave for a period of one year from 1st November, 2023 to 31st October, 2024. (1st spell) (**Enclosure - 13**)

The College vide letter no. SVC/Cer./2023/SV-03-573, dated 31.10.2023 provisionally permitted to avail the Sabbatical Leave for a period of one year w.e.f. 1.11.2023 subject to approval of College Governing Body and is relieved of her duties in the College w.e.f. the afternoon of 31.10.2023 to proceed on Sabbatical Leave w.e.f. 1.11.2023 to 31.10.2024 (**Enclosure - 14**)

The Governing Body may kindly consider the case for grant of Sabbatical Leave to Dr. Mercy Kutty Jacob, Associate Professor in the Department of Chemistry, for a period of one year with effect from from 01.11.2023 to 31.10.2024 (1st spell) and ratify the action taken by the Principal in this regard.

RESOLUTION: Granted and ratified

(b) Dr. Chandermohan Singh Rawat, Associate Professor, Department of Hindi

Dr. Chandermohan Singh Rawat, Associate Professor, Department of Hindi, in his application dated 3rd November, 2023 requested for grant of Sabbatical Leave for a period of Seven months w.e.f. December 2023 to June 2024 for academic progress i.e. undertaking translation project towards the publication of his book on Environmental Studies in Hindi from English and to write articles for various journals (**Encl. - 15**)

A brief synopsis of his work to be undertaken during the Sabbatical Leave is attached with the application. It is certified that Dr.Chandermohan Singh Rawat did not avail the Sabbatical Leave prior to this request.

The Leave Advisory Committee in its meeting held on 26th December, 2023 considered the case of Dr. Chandermohan Singh Rawat, Associate Professor, Department of Hindi and recommended for grant of Sabbatical Leave for a period of seven months from 1st January, 2024 to 31st July, 2024 (1st spell) **(Enclosure - 16)**

The College vide letter no. SVC/Cer./2024/146-355, dated 01.01.2024 provisionally permitted to avail the Sabbatical Leave for a period of 7 months w.e.f. 1.1.2024 subject to approval of College Governing Body and is relieved of his duties in the College w.e.f. the forenoon of 01.01.2024 to proceed on Sabbatical Leave w.e.f. 01.01.2024 to 31.07.2024 **(Enclosure - 17)**

The Governing Body may please peruse the request for grant of Sabbatical Leave to Dr. Chandermohan Singh Rawat, Associate Professor, Department of Hindi, for a period of Seven Months w.e.f. 1st January, 2024 to 31st July, 2024, for the 1st spell and ratify the action taken by the Principal in this regard.

RESOLUTION: Granted and ratified

(n) To consider the requests of certain staff for grant of Child Care Leave

As per Rules:

Child Care Leave:

Women employees having minor children may be granted Child Care Leave by an authority competent to grant leave, for a maximum period of two years (i.e.730 days) during their entire service for taking care of upto two children whether for rearing or to look after any of their needs like examination, sickness etc. Child Care Leave shall not be admissible if the child is eighteen years of age or older. During the period of such leave, the women employees shall be paid leave salary equal to the pay drawn immediately before proceeding on leave. It may be availed in more than one spell. Child Care Leave shall not be debited against the leave account. Child Care Leave may also be allowed for the third year as leave not due (without production of medical certificate). It may be combined with leave of the kind due and admissible.

i)



CCL cannot be demanded as a matter of right. Under no circumstances can any employee proceed on CCL without prior proper approval of the leave by the leave sanctioning authority.

- (ii) CCL may not be granted in more than 3 spells in a calendar year
- (iii) CCL may not be granted for less than 15 days
- (iv) CCL should not ordinarily be granted during the probation period except in case of certain extreme situations where the leave sanctioning authority is fully satisfied about the need of Child Care Leave to the probationer. It may also be ensured that the period for which this leave is sanctioned during probation is minimal.
- v) The Child Care Leave is to be treated like Earned Leave and sanctioned as such
- vi) Consequently, Saturdays, Sundays, Gazetted Holidays etc. falling during the period of leave would also count for CCL, as in the case of Earned Leave
- viii) with the amendment of Rule 43-C relating to Child Care Leave (CCL), following have been made (OM No.110020/01/2017-Estt.(L), dated 30.08.2019):
 - (a) CCL may be granted at 100% of the leave salary for the first 365 days and 80% of the leave salary for the next 365 days
 - (b) CCL may be extended to single male parents who may include unmarried or widower or divorcee employees
 - (c) For single female Government servants, the CCL may be granted for six spells in a calendar year. However, for other eligible Government servants, it will continue to be granted for a maximum of 3 spells in a calendar year

Further, as per the communication received from the University of Delhi South campus vide letter No.CB/2011/Misc.vv/318 dated 19.10.2011:

The number of permanent teachers on study leave, EOL and Child care leave put together should at no time exceed 10% of the total number of sanctioned teaching posts in the college. Substitute Guest/ad-hoc teacher may be appointed, in accordance with the Delhi University rules in this regard.

(a) Ms. Ekta, Library Attendant

The College is in receipt of an application dated 04.10.2023 from Ms. Ekta, Library Attendant, informing the College that her four (4) months baby is unable to take feed from bottle, as such her presence at home is compulsory and requested the College for grant of Child Care Leave for six months from 9th October, 2023 to 5th April, 2024 (180 days) to look after her baby girl (**Enclosure - 18**)

The College in its note approval dated 11.10.2023 considered the matter and granted Child Care Leave for a period of 1 month w.e.f. 16th October, 2023, **as a special case**, subject to approval of the College Governing Body.

She was relieved of her duties in the College w.e.f. the afternoon of 13th October, 2023 so as to enable her to proceed on Child Care Leave w.e.f. the forenoon of 16th October, 2023 (14th and 15th October, 2023 being holidays) for a period of one month (**Enclosure - 19**)

The Leave Advisory Committee in its meeting held on 31st October, 2023 considered the request of Ms. Ekta, Library Attendant, who is on probation, and recommended for grant of Child Care Leave for a period of 3 months w.e.f. 16.10.2023, under the extreme conditions as explained by the candidate (**Enclosure - 20**)

The College vide letter no. SVC/CCL/2023/SV-03-575, dated 01.11.2023, informed Ms. Ekta that she has been granted 3 months Child Care Leave w.e.f. 16th October, 2023, subject to approval of the College Governing Body (**Enclosure - 21**)

Ms. Ekta in her letter dated 13.11.2023 informed the College that she would like to curtail the Child Care Leave granted to her from 3 months to 1 month and sought permission to rejoin her duties in the College w.e.f. 15th November, 2023 (**Enclosure - 22**)


Ms. Ekta rejoined her duties in the College on the forenoon of 15th November, 2023 after availing the Child Care Leave from 16.10.2023 to 14.11.2023 (**Enclosure - 23**)

The Governing Body may please consider the request of Ms. Ektra, Library Attendant, for grant of Child Care Leave for a period of 1 month w.e.f. 16.10.2023 to 14.11.2023 and ratify the action taken by the Principal in this regard.

RESOLUTION: Granted and ratified

(b) Dr. Rupleena Bose, Associate Professor, Department of English

The College is in receipt of an application dated 29th November, 2023 from Dr. Rupleena Bose, Associate Professor, Department of English, informing the College that she has a four year old daughter and no family member is available during the period from 20th December, 2023 to 26th January, 2024 to look after her daughter and made a request therein for grant of Child Care Leave for a period of 37 days from 20th December, 2023 to 26th January, 2024 (both days inclusive) to look after her daughter (**Enclosure - 24**)

The Leave Advisory Committee in its meeting held on 26th December, 2023 considered the request of Dr. Rupleena Bose, Associate Professor, Department of English and recommended for grant of Child Care Leave for a period of one month from 26th January, 2023 (**Enclosure 25**)

Total No. of days entitlement	-	730 days
No. of days availed till to date (07.12.2023)-		245 days

Balance (as on date of meeting)		485 days
		=====

The College vide letter no. SVC/CCI/2023/146/336, dated 26.12.2023, informed Dr. Rupleena Bose that she has been provisionally permitted to avail 37 days of Child Care Leave w.e.f. 26th December, 2024, subject to approval of the College Governing Body (**Enclosure 25 A**)

The Governing Body may please consider the request of Dr. Rupleena Bose, Associate Professor, Department of English, for grant of Child Care Leave w.e.f 26th December, 2023 to 25th January, 2024 (31 days) to look after her four years' old daughter and ratify the action taken by the Principal in this regard.

RESOLUTION: Granted and ratified

(c) Dr. Pooja Gokhale Sinha, Assistant Professor, Department of Botany

The College is in receipt of an application dated 2nd January, 2024 from Dr. Pooja Gokhale Sinha, Assistant Professor, Department of Botany, informing the College that her daughter is in X Class and she made a request therein for grant of Child Care Leave from 18th January, 2024 to 18th March, 2024 (61 days) to look after her daughter's educational needs (**Enclosure - 26**)

The Leave Advisory Committee in its meeting held on 20th January, 2024 considered the request of Dr. Pooja Gokhale Sinha, Assistant Professor, Department of Botany and recommended for grant of Child Care Leave for the period from 22nd January, 2024 to 18th March, 2024 (57 days) (**Enclosure - 27**)

Total No. of days entitlement	-	730 days
No. of days availed till to date (20.01.2024)-		00 days

Balance (as on the date of meeting)		730 days
		=====

The College vide letter no. SVC/CCL/2023, dated 20.01.2024, informed Dr. Pooja Gokhale Sinha that she has been granted 57 days of Child Care Leave w.e.f. 22nd January, 2024, subject to approval of the College Governing Body (**Enclosure - 28**)

The Governing Body may please consider the request of Dr. Pooja Gokhale Sinha, Assistant Professor, Department of Botany, for grant of Child Care Leave w.e.f 22nd January, 2024 to 18th March, 2024, (57 days) to look after her daughter's educational needs and ratify the action taken by the Principal in this regard.

RESOLUTION: Granted and ratified

(d) **Ms. T.V. Padmavathi, Laboratory Assistant, Department of Biochemistry**

Ms. T.V. Padmavathi, Laboratory Assistant, Department of Biochemistry, in her application dated 5th January, 2024 informed the College that her younger daughter Ms. Maansi Tanneru is appearing for 12th Class Examinations and she requested therein for grant of Child Care Leave from 7th February, 2024 to 22nd March, 2024 (45 days) to look after her daughter's educational needs (**Enclosure – 29**)

Total No. of days entitlement	-	730 days
No. of days availed till to date (20.01.2024)-		413 days

Balance (as on the date of meeting)		317 days
		=====

Since Ms. T.V. Padmavathi availed more than 365 days of Child Care Leave, as per rules, she is entitled further Child Care Leave with 80% of Leave Salary.

The Leave Advisory Committee in its meeting held on 20th January, 2024 considered the request of Ms. T.V. Padmavathi, Laboratory Assistant, Department of Biochemistry and recommended for grant of Child Care Leave for the period from 7th February, 2024 to 22nd March, 2024 (45 days)

The Governing Body may please consider the request of Ms. T.V. Padmavathi, Laboratory Assistant, Department of Biochemistry, for grant of Child Care Leave w.e.f. 7th February, 2024 to 22nd March, 2024 (45 days), with 80% of Leave Salary, to look after her daughter's educational needs.

RESOLUTION: Granted

- (o) **To consider the request of Mr. Ch. Venkateswara Rao, Laboratory Assistant, Department of Chemistry, permission to contest State Assembly Elections in Andhra Pradesh**

As per rules (Delhi University)

(Notification No. Estab. II(i)/020/2021/14/1881, dated 10th September, 2021)

The Executive Council vide its Resolution No. 73, dated 18.03.2021, has amended the Clause 46 (5) of University Non-Teaching Employees (Terms and Conditions of Service) Rules-2013 to the following extent with effect from 18.03.2021:

Nothing in this rule shall be deemed to prohibit any employee to participate or to contest the elections for various bodies such as Parliament, State Legislative Assemblies and Municipal Corporation etc. on the same terms and conditions as are applicable to teachers and also subject to the conditions that the employees will avail of their own leave for contesting the Elections. However, in the event of their getting elected or nominated to anybody,

they will be required to take leave of absence during the term as member as in the case of teachers.

Mr. Ch. Venkateswara Rao, Laboratory Assistant, Department of Chemistry, in his letter dated 3rd October, 2023 informed the College he would like to contest in the Assembly Elections of Andhra Pradesh, which are scheduled in April/May 2024 and made a request therein for necessary permissions to do so **(Enclosure - 30)**

According to the existing rules of the Delhi University, permission may be granted to the applicant to contest in the elections. The College in its note approval dated 13th October, permitted him to contest in the State Assembly of Andhra Pradesh scheduled to be held in April/May 2024, subject to approval of the College Governing Body

The College in its letter no. SVC/Cer./2023/SV-03-558, dated 13.10.2023 provisionally permitted him to contest the elections in the State of Andhra Pradesh duly availing his own leave for the same, as per the Delhi University rules **(Enclosure - 31)**

The Governing Body may please consider the request of Mr.Ch. Venkateswara Rao, Laboratory Assistant in the Department of Chemistry, to contest the General Elections of the State Assembly. Government of Andhra Pradesh and ratify the action taken by the Principal in this regard.

RESOLUTION: Permitted and ratified

- (p) **To consider the revised estimates for the work "Providing Water Proofing Treatment, Painting and Miscellaneous Works to College Building in S.V. College, New Delhi"**

In the year 2022, in view of the scheduled NAAC Peer Team visit in the month of April, the College, in consultations with the FA&CAO, TTD & Treasurer, SVC GB and the Chief Engineer, TTD, requested the TTD Engineering Department to undertake repairs and renovation works of the College buildings.

The TTD Engineering Department prepared the estimates for the work of "Providing Water Proofing Treatment, Painting and Miscellaneous Works to College Buildings in S.V. College, New Delhi amounting to Rs.100.00 lakhs.

The Governing Body in its 145th meeting held on 17th July, 2022 permitted and ratified the initiation taken by the Principal and approved the revised estimates amounting to Rs.1.50 Crores {Resolution No. V (xxxiii)}

The College is in receipt of a communication (No.TTD-65027 (31)/21/2021-DY EE-New Delhi- TTD, dated 20th November, 2023) from the Office of the SE-III, TTD, stating that the workslip of the subject work has been approved for Rs.154.50 lakhs which is (+) 3.00% i.e. Rs.4.50 lakhs excess over the revised administrative sanction amounting to Rs.150.00 lakhs **(Enclosure - 32)**

The College vide letter no.SVC/TTD/2023/1518, dated 23.11.2023 accorded its administrative approval for the workslip/excess over estimates for an amount of Rs.154.50 lakhs for the work of "Providing Water Proofing Treatment, Painting

and Miscellaneous Works to College Buildings in S.V. College, New Delhi, subject to approval of the College Governing Body.

The College processed the 4th and Final Bill (51/DyEE/ND/TTD/2023, dated 21.08.2023), for Rs.1,50,26,616.00 (gross amount) and made payments to the contractor for the works executed by them.

The Governing Body may kindly consider the revised estimates amounting to Rs.154.50 lakhs i.e. Rs.4.50 lakhs excess over the revised administrative sanction of Rs.150.00 lakhs and ratify the action taken by the Principal in making the payments to the Contractor accordingly.

RESOLUTION: Approved and ratified

5

APPOINTMENT OF PRINCIPAL

Consequent upon the acceptance of the resignation tendered by Prof. C. Sheela Reddy to the post of Principal of the College, the Governing Body in its 147th meeting held on 6th August, 2023 permitted the College to publish the notification with regard to the advertisement to the post of Principal in Employment News and in a National Daily Newspaper.

Further, in the interim time of appointment of New Board to TTD, if any important decision is to be taken, the College is permitted to hold the Governing Body, in accordance with DU rules, with the local members i.e. University and College representatives of the present Governing Body under intimation to the Executive Officer, TTD by electing Prof. P. Venkatesu, University Representative on the College Governing Body as Chairman, who would relieve the Principal Prof. C. Sheela Reddy from her duties on the afternoon of 31st August, 2023 and also take necessary steps in the matter of screening of applications for the post of Principal and to look into such other issues as may be deemed necessary as per the requirements of Delhi University.

Accordingly, a Screening Committee is constituted with the following members to scrutiny the 22 applications received for the post of Principal:

- | | | | |
|----|--|--|----------|
| 1. | Prof. P. Venkatesu
Univ. Rep. on GB | - Chairperson, GB | Chairman |
| 2. | Prof. Manju Mukul Kamble | - Univ. Rep. on GB- | Member |
| 3. | Prof. Anil Kumar Aneja
Deptt. of English
University of Delhi.....
(PwBD Category) | - An academican rep.
SC/ST/OBC/Minority
Women/Persons with
Disability | Member |

The above Screening Committee meetings were held on 30.10.2023, 06.11.2023, 09.11.2023 and 24.11.2023. The College in a notice dated 9th November, 2023 notified that the applicants can check their status of screening of applications on their dashboard on the recruitment portal, using their respective login and password and respond if needed, by 19.11.2023 (ten days) **(Enclosure - 33)**

The Committee considered all the communications/information/data/documents received from the applicants in its meeting held on 24th November, 2023 and prepared (a) a consolidated list of the candidates indicating the research score scored by them in descending order i.e. starting from the candidate getting the highest marks towards the candidates getting the lower marks; and (b) a Final List of the candidates who are eligible for the interview of the Principal's post **(Enclosure -34)**

The interviews for the post of Principal are to be conducted in two phases –

Phase – 1 (at the College Level)

The Governing Body shall forward a panel of names on the recommendation of a Selection Committee consisting of the following:

(a) The Governing Body shall forward a panel of names on the recommendation of a Selection Committee consisting of the following:-

1. Chairperson of the Governing Body to be the Chairperson.
2. Two members of the Governing Body of the College to be nominated by the Chairperson of whom one shall be an expert in academic administration.
3. Two nominees of the Vice-Chancellor who shall be Higher Education experts in the subject/field concerned out of which at least one shall be a person not connected in any manner with the affiliating University.

In Case of Colleges notified/declared as Minority Educational Institutions, one nominee of the Chairperson of the College from out of a panel of five names, preferably from Minority Communities, recommended by the Vice-Chancellor of the University of whom one should be a subject expert.

4. Three Higher Education experts consisting of the Principal of a College, a Professor and an accomplished Educationist not below the rank of a Professor (to be nominated by the Governing Body of the College out of a panel of six experts approved by the Academic Council).
5. Two subject-experts not connected with the College to be nominated by the Chairperson of the Governing Body of the College out of a panel of five names recommended by the Vice Chancellor from the list of subject experts approved by the Academic Council.



In Case of Colleges notified/declared as Minority Educational Institutions, two subject experts not connected with the University

nominated by the Chairperson of the College Governing Body out of the panel of five names, preferably from minority communities, recommended by the Vice Chancellor from the list of subject experts approved by the Academic Council.

6. An academician representing SC/ST/OBC/Minority/Women/Differently-abled categories, if any of candidates representing these categories is the applicant, to be nominated by the Vice-Chancellor, if any of the above members of the Selection Committee does not belong to that category.
7. **Five members**, including two experts, shall constitute the quorum.
8. The selection procedure of the selection committee shall be completed on the day/last day of the selection committee meeting itself, wherein, minutes are recorded along with the scoring Proforma and recommendation made on the basis of merit with the list of selected and waitlisted candidates/Panel of names in order of merit, duly signed by all members of the selection committee.

Phase – 2 (at the University of Delhi Level)

- (b) The list of selected and waitlisted candidates/panel of names in order of merit, duly signed by all members of the Selection Committee shall be forwarded to the University.

The list thus submitted shall be considered by a Selection Committee constituted for the purpose and consisting of the following:-

1. Vice Chancellor
2. Pro-Vice-Chancellor
3. A Nominee of the Visitor
4. Chairman of the Governing Body of the College concerned
5. Two members of the Executive Council nominated by Vice-Chancellor on its behalf.
6. An Academician representing SC/ST/OBC/Minority/Women/Persons with Disability categories, if any of candidates representing these categories is an applicant, to be nominated by the Vice Chancellor, if any of the above members of the Selection Committee does not belong to that category.

On the recommendation of the Selection Committee the University shall transmit to Governing Body a list of persons mentioned in the order of preference whom the University would be prepared to recognize as Principal, or, if none of the applicants are considered suitable, shall refrain from sending a list, in which case the post shall be re-advertised.

The appointment of the Principal shall be made by the Governing Body in accordance with the Ordinance XVII of the University, as amended from time to time.

The College Governing Body may please peruse the matter and suggest suitable dates for conduct of the interviews at the College Level.

RESOLUTION: The Governing Body suggested to conduct the interviews for the post of Principal in the 3rd/4th week of February, 2024.

The Governing Body requested the Chairman to nominate two members from GB as members on the Selection Committee as per DU rules.

The University Representatives on the College Governing Body Prof. P.Venkatesu and Prof. Manju Mukul Kamble are requested to pursue the matter with University of Delhi for getting the list of experts at the earliest.

6. TO CONSIDER THE REQUEST OF COLLEGE TO ADVERTISE THE VACANT POSTS OF TEACHING AND NON-TEACHING.


Subsequent to conduct of interviews for various teaching posts from December 2022 to April 2023, certain teaching positions have fallen/are falling vacant due to retirement/resignation/death of a teacher. Accordingly, necessary approval to fill these posts as per the Delhi University norms, was accorded by the University on 27.07.2023 (**Enclosure - 35**)

Similarly recruitment tests and Selection Committee meetings were conducted for several non-teaching posts as were advertised vide advertisement notification dated 1.7.2022. However, certain posts could not be filled due to none getting qualified in the test and not joining after selection. The College has written to Delhi University seeking for its approval to re-advertise the same (**Enclosure - 36**)

The Governing Body may please peruse the matter and permit the College to advertise the Teaching and Non-Teachings posts duly following the UGC/Delhi University regulations.

RESOLUTION: Authorized the Principal to advertise for recruitment for filling up of the vacant Teaching and Non-Teaching posts in terms of UGC/University of Delhi Statutes, Ordinances, Recruitment rules, Rosters.

7. PROBATION CLEARANCE/CONFIRMATION OF SERVICE

 The probation of the following members of the staff may be declared to have been satisfactorily completed and they may be confirmed in their respective posts with effect from the dates of their joining:

Sl. No	Name of the Employee	Designation & Department	Date of Joining
1	Dr. Amit Kumar	Assistant Professor, Mathematics	31.12.2022
2	Dr. Sudhakar Yadav	Assistant Professor, Mathematics	31.12.2022
3	Ms. Nisha Bohra	Assistant Professor, Mathematics	31.12.2022
4	Dr. Rahul Thakur	Assistant Professor, Mathematics	31.12.2022
5	Ms. Monika Meena	Assistant Professor, Mathematics	31.12.2022
6	Dr. P. Devaki	Assistant Professor, Mathematics	31.12.2022
7	Mr. Anuj Kumar	Assistant Professor, Mathematics	31.12.2022
8	Mr. Vikas Jorwal	Assistant Professor, Mathematics	31.12.2022
9	Ms. Arushi	Assistant Professor, Mathematics	31.12.2022
10	Mr. Mahendra Pratap Pal	Assistant Professor, Mathematics	31.12.2022
11	Dr. Satheesh T	Assistant Professor, Telugu	31.12.2022
12	Dr. Dattaiah Attem	Assistant Professor, Telugu	31.12.2022
13	Dr. Pooja Gokhale Sinha	Assistant Professor, Botany	31.12.2022
14	Dr. Sunita Yadav	Assistant Professor, Botany	31.12.2022
15	Dr. Navneet Kumar	Assistant Professor, Botany	31.12.2022
16	Dr. Madhu Raina	Assistant Professor, Botany	31.12.2022
17	Dr. Manoj Thakur	Assistant Professor, Botany	31.12.2022
18	Dr. Muthabathula Prajna	Assistant Professor, Botany	31.12.2022
19	Dr. Aditi Chhajer	Assistant Professor, Botany	31.12.2022
20	Dr. Sachin Kumar	Assistant Professor, Botany	31.12.2022
21	Dr. Shantanu Mandal	Assistant Professor, Botany	31.12.2022
22	Dr. K. Prasad	Assistant Professor, Botany	31.12.2022
23	Dr. Pamil Tayal	Assistant Professor, Botany	31.12.2022
24	Dr. Amrita Singh	Assistant Professor, Botany	31.12.2022
25	Dr. Shweta Sharma	Assistant Professor, Botany	31.12.2022
26	Dr. Vedanidhi	Assistant Professor, Sanskrit	31.12.2022
27	Dr. Sunita Atal	Assistant Professor, Sanskrit	31.12.2022
28	Dr. Ravi Kumar Meena	Assistant Professor, Sanskrit	31.12.2022
29	Mr. M. Krishna Rao	Assistant Professor, Sanskrit	31.12.2022
30	Dr. Ramesh Kumar	Assistant Professor, Statistics	31.12.2022
31	Dr. Kalpana Yadav	Assistant Professor, Statistics	31.12.2022
32	Dr. Dipika	Assistant Professor, Statistics	31.12.2022
33	Dr. Nagendra Kumar Kalaparthi	Assistant Professor, Statistics	31.12.2022
34	Dr. M.S. Ravi Kumar	Assistant Professor, Statistics	31.12.2022
35	Dr. Chetan	Assistant Professor, Statistics	31.12.2022
36	Dr. Alok Kumar Singh	Assistant Professor, Statistics	31.12.2022
37	Dr. Tanuja Sriwastava	Assistant Professor, Statistics	31.12.2022
38	Dr. Robin Suyesh	Assistant Professor, Environmental Sciences	31.12.2022
39	Dr. Pankaj Kumar	Assistant Professor, Environmental Sciences	31.12.2022
40	Dr. Satheesh Perumalla	Assistant Professor, Sociology	31.12.2022
41	Dr. Urmi Bhattacharya	Assistant Professor, Sociology	31.12.2022
42	Dr. Niharika Jaiswal	Assistant Professor, Sociology	31.12.2022

Sl. No	Name of the Employee	Designation & Department	Date of Joining
43	Dr.Guduru Krishna Kumar	Assistant Professor, Botany	02.01.2023
44	Dr. Hari Singh	Assistant Professor, Electronics	21.01.2023
45	Dr. Rahul	Assistant Professor, Electronics	25.01.2023
46	Dr. Rakhi Narang	Assistant Professor, Electronics	21.01.2023
47	Dr. Hina Yadav	Assistant Professor, Electronics	21.01.2023
48	Dr. Tarakeswara Rao Kaviti	Assistant Professor, Electronics	21.01.2023
49	Ms. Sheebani Goswami	Assistant Professor, Economics	21.01.2023
50	Dr. Sonakshi Jain	Assistant Professor, Economics	21.01.2023
51	Dr. Kanika Pathania	Assistant Professor, Economics	21.01.2023
52	Ms. Mausumi Mohanty	Assistant Professor, Economics	25.01.2023
53	Ms. Varadapureddy Sushmitha Naidu	Assistant Professor, Economics	24.01.2023
54	Mr. Abhishek Malhotra	Assistant Professor, Economics	21.01.2023
55	Dr. Ningmuanching	Assistant Professor, History	28.01.2023
56	Ms. Rajbir Kaur	Assistant Professor, History	28.01.2023
57	Dr. Praveen Verma	Assistant Professor, History	28.01.2023
58	Ms. Jhansi Rangu	Assistant Professor, History	28.01.2023
59	Dr.. Nuti Namita	Assistant Professor, History	28.01.2023
60	Dr. P. Jayaraj	Assistant Professor, Zoology	28.01.2023
61	Dr. C. Sreenivasa Reddy	Assistant Professor, Zoology	28.01.2023
62	Dr. Sukrat Sinha	Assistant Professor, Zoology	28.01.2023
63	Dr. Obaiah Jamakala	Assistant Professor, Zoology	28.01.2023
64	Dr. Amarjeet Singh	Assistant Professor, Zoology	28.01.2023
65	Dr. Sumit Raj	Assistant Professor, Zoology	28.01.2023
66	Dr. Rajendra Phartyal	Assistant Professor, Zoology	28.01.2023
67	Dr. Richa Misra	Assistant Professor, Zoology	28.01.2023
68	Dr. Namita Nayyar	Assistant Professor, Zoology	28.01.2023
69	Dr. Mohita Bhagat	Assistant Professor, Zoology	28.01.2023
70	Dr. Priya Singh	Assistant Professor, Zoology	28.01.2023
71	Dr. Anjali S. Nawani	Assistant Professor, Zoology	28.01.2023
72	Dr. Preeti Khandelwal	Assistant Professor, Zoology	28.01.2023
73	Dr.Anandha Rao Ravula	Assistant Professor, Zoology	28.01.2023

RESOLUTION: Confirmed.

They shall be required to undertake all the duties and responsibilities as enumerated in the relevant recruitment rules of the University of Delhi/UGC.

8. **TO CONSIDER THE REQUEST OF Dr. MAIN PAL, ASSISTANT PROFESSOR, DEPARTMENT OF PHYSICS, FOR GRANT OF DUTY LEAVE TO VISIT INTER-UNIVERSITY CENTRE FOR ASTRONOMY AND ASTROPHYSICS (IUCAA), PUNE, AS A VISITING ASSOCIATE**



Prof. A.N. Ramaprakash, Dean, Visitor Academic Programmes, Inter-University Centre for Astronomy and Astrophysics (IUCAA), Pune, vide letter dated 10th August, 2023 informed the College that Dr.Main Pal, Assistant Professor,

Department of Physics, has been selected as a Visiting Associate for a period of three years from August 1, 2023 to visit IUCAA for a specified periods to participate in teaching, training, research and development activities in astronomy and astrophysics (**Enclosure - 37**)

Further, the IUCAA requested the College to treat Dr. Main Pal's stay at IUCAA as a part of his duties and to provide him with leave as "on duty" so that he can make good use of his Associateship. The IUCAA will pay the travel expenses and per diem of the Visiting Associate coming to their institute.

According to the terms and conditions of the IUCAA, the selected Visiting Associate should visit IUCAA at least once during each academic year, which extends from August 1 to July 31 and a maximum of three visits may be made during each academic year. During the three year period of a Visiting Associateship, there can be a maximum of six visits, totalling to a maximum of 365 days.

Dr. Main Pal, Assistant Professor, Department of Physics, in his letter dated 19.01.2024, requested the College for grant of Duty Leave whenever he visit to IUCAA as part of his Associateship as per the terms and conditions laid down in the above stated offer letter. He assured the College that he will undertake this Visiting Associateship without disturbing his academic assignment in the College.

The Governing Body may please grant Duty Leave to Dr. Main Pal, Assistant Professor in the Department of Physics whenever he visit to IUCAA as an Visiting Associate during a period of three years from 1st August, 2023 to 31st July 2026 without disturbance of his academic work in the College.

RESOLUTION: Granted

9

TO REQUEST THE MANAGEMENT TO RECONSIDER THE DECISION OF ADJUSTMENT OF TTD ENGINEERING WORKS BEING UNDERTAKEN IN THE COLLEGE AGAINST THE 5% MANAGEMENT CONTRIBUTION TOWARDS MAINTENANCE GRANT

The College is in receipt of Proceedings No. D7/14702/DEO/TTD/2015, dated 20.08.2023 from the T.T. Devasthanams, communicating the Board Resolution (No.222, dated 07.08.with regard to the adjustment of the total amount Rs.8,66,19,000/- sanctioned by the TTD for undertaking Engineering Works in S.V. College, New Delhi, in the 5% Management Contribution and to pay the remaining balance amount to S.V. College, New Delhi (**Enclosure - 38**)

In this connection, it is placed before the Honourable Governing Body the following for kind perusal:



The College was established in 1961 by then the TTD Chairman Sri C. Anna Rao, Smt. Durgabai Deshmukh, prominent Social Worker and Freedom Fighter and Sri K.L. Rao, prominent Engineer.

- The College is provided with grants for meeting the maintenance expenses, primarily for payment of salaries and allowances of the Staff of the College as per the norms applicable under Section 2 (f) and 12 (b) of the UGC Act 1956.
- The T.T. Devasthanams has agreed to University conditions for establishment of Sri Venkateswara College in New Delhi as per the letters received from the Executive Officer, TTD, dated 31.05.1961 and 7.7.1961 vide the EC Resolution No. 49, dated 8.4.1961
- Further, the Executive Council Resolution (97), dated 22.7.1961 having regard to letters received from the Executive Officer, TTD (No. 8436/PUB/60, dated 31st May, 1961) to the Registrar, University of Delhi, with regard to the establishment of Sri Venkateswara College at New Delhi with reference to letter no. C/3174, dated 27th May, 1961, has mentioned that TTD is in agreement to creation of Endowment Fund, Building Fund etc. i.e. means for any capital expenditure leading to creation of long term immovable fixed assets, which highlights the fact that TTD Management would facilitate creation of such infrastructure at their cost.

It is also agreed to comply with the relevant University Statutes and Ordinances and Regulations and comply with the conditions for Government Grants to the College, which may be laid down by the UGC from time to time.

- With regard to the Pattern of Funding for Colleges affiliated to Delhi University, being established by Educational or Charitable Trust **UGC provides funds only to the extent of 95% of deficit grants defined as Maintenance Grant, primarily being provided for only paying the salary and allowances of staff and not for any capital expenditure.**
- The College vide letter no. SVC/TTD-5% MC/2023, dated 31.08.2023 addressed to the Executive Officer, TTD, re-iterated that the works undertaken by the TTD Engineering Department as referred in the proceedings are purely to be met from the TTD funds, except item no. 5 of the letter, where the College was communicated vide letter no. TTD – 65027 (31)/2/2019-Dy.E.E. New Delhi-TTD, dated 6.5.2023 that of the total 5.80 Crores approval for the referred purposes, Rs.1.8 Cores shall be provided by the College from their funds and the same was considered and approved by Sri Venkateswara College Governing Body in its meeting held on 24.07.2023 (146th meeting)

It is, therefore, humbly request the Governing Body to consider the request of the College having been communicated vide letter no. SVC/TTD-5% MC/2023/1107, dated 30.05.2023 amounting to Rs.9,14,17,447/- towards the 5% share of the Management till date which is mandatory for further release of grants from UGC without any misconstrued interpretation in booking the capital expenditure to be borne by TTD with that of the share of maintenance grant payable to College.

The Governing Body may kindly peruse this case sympathetically and advice.

RESOLUTION: The Governing Body has requested the Treasurer to appoint a Committee to examine whether really there are dues payable to UGC since various Capital works in the College are undertaken through the said contribution.

10. TO CONSIDER THE REQUEST OF PROF. C. SHEELA REDDY, FORMER PRINCIPAL, FOR PAYMENT OF INTEREST ON THE SERVICE BENEFITS RECEIVED FROM THE INDIAN INSTITUTE OF PUBLIC ADMINISTRATION (IIPA) ON HER RESIGNATION AT IIPA

Prof. C. Sheela Reddy has been appointed as Principal of the College for a period of 5 years, with eligibility for re-appointment for one more term on the basis of Peer Review Committee of Delhi University on the recommendations of Selection Committee (Apex Committee) as communicated by the University of Delhi vide letter no. R/CB-II/Apptt. Principal/SVC/2021/R-4206, dated 11.01.2021 and joined her duties in the College on the forenoon of 18th January, 2021.

Prof. C. Sheela Reddy tendered her technical resignation to the post of Chair Professor (Dr. Ambedkar Chair) and substantive position of Associate Professor in Socio-Political Development (Applied Social Science) at the Indian Institute of Public Administration (IIPA), Indraprastha Estate, Ring Road, New Delhi and the same has been accepted w.e.f. 18.01.2021 (FN). She rendered a total service of 9 years 6 months and 28 days at IIPA.

The College was in receipt of an amount of Rs.26,34,886/- (Cheque No. 027741, dated 21.03.2023, drawn on UCO Bank, IIPA branch, New Delhi) from IIPA vide letter no. Admin./2 (09)/2011, dated 27th March, 2023 towards Gratuity and Leave Encashment in respect of Prof. C. Sheela Reddy, as per the details furnished below (**Enclosure - 39**):

(a)	Gratuity	-	Rs. 9,86,784.00
(b)	Leave Salary	-	Rs.16,48,102.00 (238 days)

	Total	-	Rs.26,34,886.00
			=====

The amount received from IIPA was parked in College Salary Account (No.6081) on administrative grounds subject to the instructions from the University of Delhi with respect to the admissibility of the same.

The receipt of the above said amount has been communicated to the University of Delhi vide this office letter no. SVC/Acs./2023/P/3379, dated 31st March, 2023 for its information. In response, the University of Delhi vide letter no. CS-SDC/149/2023/SVC/1088, dated 04.08.2023 suggested that the amount received by the College may be returned to the IIPA for remittance to Professor C. Sheela Reddy directly by IIPA under intimation to the College (**Enclosure - 40**)

28.01.2024, Tirupati

The College vide letter no.SVC/Acs./2023/P/4515, dated 7th August, 2023 requested the University of Delhi to permit the College to pay the Gratuity and Leave Encashment to Prof. C. Sheela Reddy and in return the University of Delhi South Campus in its letter no. CS-SDC/149/2023/SVC/1122, dated 22nd August, 2023 informed the College that the University has already tendered its opinion vide letter no. CS/SDC/149/2023/SVC/1088, dated 04.08.2023, there is no new fact or reasons to change the opinion **(Enclosure - 41)**

Prof. C. Sheela Reddy, in her letter dated 23rd August, 2023, requested the College to release her service benefits received from IIPA, as she has already resigned from IIPA and there is no justifiable grounds for her to seek the payment of the service benefits from IIPA, along with the payments, which are due from the College, consequent upon her resignation to the post of Principal w.e.f. 31st August, 2023 **(Enclosure - 42)**

The College Governing Body in its 148th meeting held on 24th August, 2023 considered her request and permitted for immediate release of Rs.26,34,886.00 received from the IIPA, towards Gratuity and leave Salary in respect of Prof. C. Sheela Reddy, Principal.

Prof. C. Sheela Reddy, in her mail dated 3rd October, 2023 requested the Principal for payment of interest earned on the principal amount received from IIPA towards Gratuity and Leave Encashment **(Enclosure - 43)**

The College in its letter no. SVC/TTD/2023/1497, dated 16.10.2023, requested Sri O. Balaji, FA & CAO, TTD and Treasurer, S.V. College Governing Body, to advise the College on the payment of interest on the amount parked in the College account and if yes, the rate of interest **(Enclosure - 44)**

The reply from the Treasurer, SVC Governing Body is awaited.

In the meantime, on the oral instructions of Prof. P. Venkatesu, Chairman, the College in its letter no. SVC/Bank/2023/146-330, dated 29.11.2023 requested the Union Bank of India located in the College Campus to intimate the amount of interest accrued on the principal amount of Rs.26,34,886/- and the Union Bank of India in its mail dated 27th December, 2023 informed that **(Encl. - 45)**

“ the College account 136210011006081 (S.V. College Salary Account) is flexi account in which amount converted into Fixed Deposit above Rs.10,00,000/- with the multiple of Rs.5,00,000/-.

As per your statement the amount of Rs.26,34,886/- credited on 13.04.2023 and the next day on 14.04.2023 one Fixed Deposit account 136213350003881 created of amounting Rs.25,00,000/-

Then due to debit transaction in this account on 17.05.2023, 24.05.2023 and 07.06.2023 this fixed deposit got broken and closed, the interest accrued on this FD is amounting Rs.8709/- that interest certificate also attached with the mail, and later many transaction happened in the account hence it is difficult to get exact interest amount accrued on the particular amount, further interest rate chart also attached with the mail for the calculation”

The Governing Body may please peruse the request of Prof. C. Sheela Reddy, Ex. Principal on the payment of interest on the amount received from IIPA towards the Gratuity and Earned Leave encashment and advise.

RESOLUTION: The Governing Body permitted the College to pay the interest equivalent to amount paid by the bank to Prof. C. Sheela Reddy, former Principal.

11

TO CONSIDER THE REPORT/REGISTER OF FIXED ASSETS OF THE COLLEGE

Since inception of the College, the values of Fixed Assets (include Building, Furniture (Tables, chairs, benches, boards etc), Lab equipment, Library books, sports equipment, computers, printers, Air Conditioners, Fans, Coolers, Refrigerator, Hostel utensils, Kitchenware etc.) are being showing in the book of accounts at its original cost and there is no proper breakup of details of fixed assets.

As per accounting norms, depreciation is to be charged every year and value of assets are to be shown at written down values. The detailed fixed assets register is also to be maintained. It has been the recommendation of the Statutory Auditors over the years that the College has to create and maintain the fixed assets since its inception.

The College, in consultation of the Treasurer, SVC GB and FA&CAO, TTD, appointed M/s Somayajulu & Associates with a consolidated amount of Rs.5.50 lakhs for preparation/digitalization of Fixed Assets Register with a stipulated time of 3 months for completion of this project. The total expenditure to be involved in this project would be Rs.7.75 lakhs (tentatively) The College Governing Body in its 146th meeting held on 24.07.2023 (Resolution No.9) approved and ratified the action taken by the Principal.

M/s Somayajulu & Associates, Tirupati, has successfully completed the preparation/digitalization of Fixed Assets of the College and other related works and submitted the same to the College on 20th December, 2023
(Enclosure - 46)

Further, the values of the fixed assets have been brought into the financials of the College for the year 2022-23 and the College filed the Income Tax Returns and GST Annual Returns, for the first time, on 31st December, 2023
(Enclosure - 47)

The Governing Body may please peruse the report/Fixed Assets Register and approve.

RESOLUTION: Noted

The Governing Body directed the College to continue this process without fail.



TO CONSIDER THE ANNUAL QUALITY ASSURANCE REPORT (AQAR) OF THE COLLEGE FOR THE YEAR 2022-23

The institutions need to submit yearly the Annual Quality Assurance Report (AQAR) to NAAC. A functional Internal Quality Assurance Cell (IQAC) and timely submission of Annual Quality Assurance Reports (AQARs) are the Minimum Institutional Requirements (MIR) to volunteer for second, third or subsequent cycle's accreditation.

In pursuance of the above, the Annual Quality Assurance Report for the year 2022-23 of the College has been uploaded on the portal of National Assessment and Accreditation Council (NAAC) on 31st December, 2023 (Enclosure - 48)

The Governing Body may please consider the AQAR of the College for the year 2022-23 and approve.

RESOLUTION: Approved


TO CONSIDER THE PROPOSAL OF THE COLLEGE TO LAY THE PEDESTRIAN WAY (INTERLOCKING PAVERS) AND MISCELLANEOUS WORKS FROM RING ROAD GATE TO COLLEGE BUILDING WITH 2 MTRS. GREEN PLASTIC PERIMETER FENCING

There is a long demand from the Staff and Students of the College to open the College Gate situated on the Ring Road Side for entry into College due to frequent overflow of drainage water on the road of Main Gate and to facilitate the students & staff from the Metro and Bus Stand situated Ring Road side.

The Students Union of the College also approached the College Authorities for opening of the Gate of the Ring Road side. Recently the Ring Road Side Gate has been elevated with a provision of Wicket Gate and is ready to open.

The College has a good and well maintained playground and if this gate is opened for the vehicular movement, the ground will spoiled. As such, it has been decided to lay a pedestrian way with interlocking pavers from the Ring Road to College Building (adjacent to the compound wall erected between the South Campus and College Campus with a provision of 2 mtrs Green Plastic Perimeter fencing to save the ground from the pedestrians.

The College vide letter no SVC/TTD-Pedestrian Way/1570, dated 31.10.2023 requested the Chief Engineer, TTD, to instruct the concerned to visit the site and prepare the estimate for laying the pedestrian way with interlocking pavers with a provision of 2 Mtrs. Green Plastic Perimeter Fencing from the Ring Road side Gate to College Building (adjacent to the compound wall of South Campus), with College funds (DFC) (Enclosure - 49)

 In reply to the above, the TTD Engineering Department vide letter no. TTD-62025 (GEN)/9/2023-EE-VI SEC-TTD, dated 09.01.2024, submitted the estimates amounting to Rs.19.00 lakhs for the above work with a provision of Toilet, Motor Shed repairs situated near the Ring Road side Gate (Enclosure - 50)

The College vide letter no. SVC/TTD-Pedestrian Way/2024/1571, dated 10.01.2024, communicated the administrative approval for the work "Providing the Pedestrian Way and miscellaneous works from Ring Road Gate to College Building at New Delhi", subject to approval of the Governing Body, so as to take up the work by inviting the tenders on CPPP Portal, as per the directions of the C&AG.

The Governing Body may please consider the estimates provided by the TTD Engineering Department amounting to Rs.19.00 lakhs for laying the Pedestrian Way from Ring Road Gate to College Building and Miscellaneous works, with College funds and approve the same.

RESOLUTION: Approved

14.

TO CONSIDER THE REQUEST OF Dr. S. VENKATA KUMAR, Ex. ASSOCIATE PROFESSOR, DEPARTMENT OF COMMERCE FOR INSTITUTING OF "SINGARAJU'S LATE SHRI BALRAJ GUPTA MEMORIAL MEDAL" IN MEMORY OF HIS MENTOR LATE SHRI BALRAJ GUPTA, READER IN THE DEPARTMENT OF COMMERCE.

Dr. S.Venkata Kumar, Associate Professor (Rtd.), Department of Commerce of our College in his letter dated 20th October, 2023 informed the College that he desires to institute a Merit Medal in memory of his former departmental colleague and mentor in the College and he intends to donate a sum of Rs.1,00,000/- (Rupees One Lakh only) to the College for the purpose of creating a trust so that the accruing interest can be made use for presenting an annual Merit Medal in the name of "Singaraju's Late Shri Balraj Gupta Memorial Medal" to the topper in Commerce (both B.Com(H) and B.Com. put together) in the Final Year University Examinations from the academic year 2023-24 (Enclosure - 51)

Dr. Venkata Kumar submitted a cheque (No.035736, dated 20.10.2023) for Rs.1,00,000/- (Rupees One Lakh) with a request that the value of medal may be decided by the Competent Authority from the amount of interest earned annually and in the event of more than one student are declared toppers, the joint toppers may be awarded on similar place as may be decided by the College.

The request of Dr.S.Venkata Kumar has been provisionally accepted and deposited the Cheque in the College Accounts. The proceeds of the Cheque are invested in a fixed deposit account with the Union Bank of India and the accruing interest on the amount can be made use for presenting an annual Merit Medal in the name of "Singaraju's Late Shri Balraj Gupta Memorial Medal" to the topper in Commerce (both B.Com.(H) and B.Com. put together).

The Governing Body may please accept the request of Dr.S. Venkata Kumar for instituting the "Singaraju's Late Shri Balraj Gupta Memorial Medal" to be presented to the Topper in Commerce in the Final Year University Examinations (B.Com.(H) and B.Com. put together).

RESOLUTION: Accepted

15. TO CONSIDER THE PROPOSAL FOR INSTALLATION OF SARASWATI IDOL WITH WATER FOUNTAIN IN THE FRONT OF THE PORTICO OF THE COLLEGE AND BUST SIZE STATUES OF SRI C. ANNA RAO AND Dr. K.L. RAO

The students and staff of the College are of the opinion to have a Saraswati Goddess Idol with Water Fountain in front of the Portico of the College Main Building. It gives a greater ethnic look to the students.

Further, to commemorate the 60th anniversary of the College, during the Diamond Jubilee Celebrations it has been decided to install the bust size bronze statues of the College Founders Viz. Smt. Durgabai Deshmukh, Sri C. Anna Rao and Dr.K.L. Rao. But Smt. Durgabai Deshmukh Statue was installed during the Diamond Jubilee Celebrations and the remaining two statues of Sri C. Anna Rao and Dr.K.L. Rao in the subsequent years.

It is decided to procure the Saraswati Idol and bust size portraits of Sri C. Anna Rao and Dr.K.L. Rao from the Sri Venkateswara Institute of Traditional Sculpture and Architecture, Alipiri, Tirupati.

The Governing Body may please consider the proposal of the College and recommend the TTD for installation of Saraswati Idol with Water Fountain and bust size statues of Sri C. Anna Rao and Dr.K.L. Rao in the College Campus, on free of Cost.

RESOLUTION: The Governing Body considered the proposal for the installation of Saraswati Idol.

16. TO AUTHORIZE THE PRINCIPAL TO FILE/DEFEND/APPOINT LAWYER/SIGN LEGAL PAPER/DOCUMENTS/PLEADINGS PERTAINING TO ALL LEGAL MATTERS IN THE COURTS IN THE JURISDICTION OF DELHI

Recent days the College is receiving legal notices in respect of administrative issues pertaining to the College viz. admissions of students, appointments of Staff (Teaching & Non-Teaching) etc.

Some cases pertaining to the time bound and every time taking approval of the Governing Body is administratively not possible.

In the previous cases also the Principal is representing the College in various Court matters.

In recent case of Ayush Nagar Vs. Sri Venkateswara College also the advocate requested the College to submit an authorization letter from the Governing Body for submission of a reply by the Principal.

The Governing Body may peruse the matter and authorise the Principal of the College, being the Administrative Head, be authorized to file/defend/appoint lawyer/sign legal papers/ documents/ pleadings, pertaining to all legal matters in the Courts in the jurisdiction of Delhi in respect of Sri Venkateswara College, New Delhi.



RESOLUTION: Principal is authorized to file/defend/appoint lawyer in consultation of legal department of TTD and to sign legal papers/documents/ pleadings, pertaining to all legal matters in the Courts in the jurisdiction of Delhi in respect of Sri Venkateswara College, New Delhi.

17. TO CONSIDER THE LEGAL OPINION IN RESPECT OF REPRESENTATION DATED 16.08.2023 ADDRESSED TO CHAIRMAN, SC/ST COMMISSION BY SHRI MADAN LAL GAUTAM, SECTION OFFICER (ADMN.,) AGAINST PROF. C. SHEELA REDDY, THE THEN PRINCIPAL OF THE COLLEGE

Mr. Madan Lal Gautam, Section Officer (Admin.) sent a communication through mail to the National Commission for Schedule Caste and Schedule Tribes, Government of India, Vice Chancellor & Director, South Campus and other university authorities against Prof. C. Sheela Reddy, then the Principal, casting baseless allegations and derogatory remarks for not conceding to his illegitimate demand of making him Administrative Officer (I/c) (**Enclosure - 52**)

The matter has been sent to Legal Opinion and also placed before the College Governing Body in its 148th meeting held on 24th August, 2023 and the resolution to this effect is furnished below:

The GB took cognizance of the letter of Prof. C. Sheela Reddy with supporting documents regarding the complaint made by Mr. Madan Lal Gautam and resolved that he is a perpetual offender. He has been served memos in the past for his unruly behaviour on different occasions. His complaint against Prof. C. Sheela Reddy is found to be baseless, unsubstantiated, and frivolous. He has deliberately cast aspersions on her despite trying her best to complete the recruitment process and pending promotions both in teaching and non-teaching posts, keeping the larger interests of the college. Any proceedings in this regard may be taken up by the incoming principal in consultation with the College Governing Body without causing any mental harassment to Prof. C. Sheela Reddy.

Now, the College is in receipt of the Legal Opinion dated 26.08.2023 from Shri Girindra Kumar Pathak, Advocate, High Court & Distt. Courts, Delhi, on the above subject matter (**Enclosure - 53**)

The Governing Body may please peruse the Legal Opinion received from the Advocate and advice.

RESOLUTION: The Governing Body appointed a single member Fact Finding Committee with Dr. M. Bhaskara Reddy, Devasthanams Educational Officer, TTD to inquire the allegations made by Shri Madan Lal Gautam, Section Officer (Admn.,) against the former Principal Prof. C. Sheela Reddy.



The Committee is requested to submit its report before the next meeting of the Governing Body.

18. REPORTING ITEMS**(1) Personnel on the Governing Body of the College**

- (a) Copy of the letter no. CS-SDC/108/2024/GB-SVC/992, dated 09.01.2024, received from the Deputy Registrar, University of Delhi South Campus, regarding the approval of the Vice Chancellor to the nomination/re-nomination of (i) Sri B. Karunakar Reddy; (ii) Sri R. Karikal Valaven, IAS; (iii) Sri S. Satyanarayana, IAS, (iv) Sri A.V. Dharma Reddy, IDES; (v) Sri O. Balaji; (vi) Sri Nerusu Naga Satyam; (vii) Sri Penaka Sarath Chandra Reddy; (viii) Sri Sidda Veera Venkata Sudheer Kumar; (ix) Smt. Vemireddy Prashanthi Reddy; and (x) Smt. Gaddam Seetha Reddy as members on the College Governing Body for the residual period upto 20.02.2024 (**Enclosure - 54**)

(2) Study Leave/Duty Leave/Academic Leave/Sabbatical Leave – relief/re-joining duty**(a) Dr. Padma Suresh, Department of Economics**

Dr. Padma Suresh, Associate Professor in the Department of Economics, relieved of her duties in the College on the forenoon of 10th July, 2023 to proceed on Sabbatical Leave w.e.f. 10.07.2023 to 16.06.2024.

(b) Dr. Abhijit Kundu, Department of Sociology

Dr. Abhijit Kundu, Associate Professor in the Department of Sociology, relieved of his duties in the College on the forenoon of 1st August, 2023 to proceed on Sabbatical Leave for a period of one year w.e.f. 1.8.2023 to 31.07.2024.

(c) Dr. Shalini Sen, Department of Biochemistry

Prof. Shalini Sen, Associate Professor in the Department of Biochemistry, relieved of her duties in the College on the forenoon of 24th July, 2023 to proceed on Sabbatical Leave for a period of one year w.e.f. 24th July, 2023.

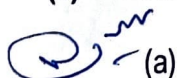
(d) Dr. Mercykutty Jacob, Department of Chemistry

Dr. Mercykutty Jacob, Associate Professor, Department of Chemistry, relieved of her duties in the College on the forenoon of 1st November, 2023 to proceed on Sabbatical Leave for a period of one year w.e.f. 1.11.2023.

(e) Dr. Chandermohan Singh Rawat, Department of Hindi

Dr. Chandermohan Singh Rawat, Associate Professor, Department of Hindi, relieved of his duties in the College on the forenoon of 1st January, 2024 to proceed on Sabbatical Leave for the period from 1.1.2024 to 31.7.2024.

(3) Allotment of Staff Quarters

 (a)

In pursuance of the Resolution No. 4 (a) of 148th meeting of the GB held on 24th August, 2023, the Quarter No. 1 in the Old Faculty Flats has been

earmarked for Warden, Girls Hostel and the allotment of Staff Quarter for the Warden is coterminous with the tenure of holding such post.

Dr. P. Devaki, Assistant Professor, Department of Mathematics and the Warden, Girls Hostel, is allotted the Staff Quarter No. 1 in the Old Faculty Block.

- (b) Consequent upon the retirement of Mr. Babulal on 31.5.2023, the Quarter No. 5 has been allotted to Shri Vinod Kumar, Laboratory Assistant, Department of Chemistry and resident of Quarter No. 13 (shifting from Quarter No. 13 to Quarter No. 5)
 - (c) The Quarter No. 13 in the Group D Type Quarters has been allotted to Ms. Nidhi, Assistant, vide order No. SVC/Quarter/2023/146-322, 03.11.2023.
- (4) **To consider the request of Dr.S.Krishna Kumar, Bursar, for crediting of Earned Leave for performing duty during vacation period.**

As per Rules (EC Resolution No.8-8, dated -1-02-07-2019)

Earned Leave

- (i) Earned Leave admissible to a teacher shall be
 - (a) 1/30th of the actual service, including vacation, plus
 - (b) 1/3rd of the period, if any, during which he/she is required to perform duty during the vacation

Dr.S. Krishna Kumar, Associate Professor, Department of Economics and Bursar, in his letter dated 6.11.2023 informed that he has attended his duties as Bursar of the College during the vacation period from 1st August to 15th August, 2023 (except Saturday, Sundays) (**Enclosure - 55**)

Dr. Krishna Kumar performed 11 days duty during the vacation period i.e. 1st August to 15th August, 2023 and is entitled 4 days earned Leave ($11/3=3.66=4$ days)

Four Days Earned Leave is being credited to the leave account of Dr.S. Krishna Kumar, as per the DU rules.

- (5) Copy of the letter no. CS-SDC/112/2023/SVC/1200, dated 21.08.2023, received from the Deputy Registrar, University of Delhi South Campus, regarding the approval of the University towards fixation of pay of Mr. Narendra Thapa at Rs.25,500/- as on 4.7.2023 in the Level 4 with date of next increment as on 1.7.2024, on his promotion to the post of Laboratory Assistant (**Enclosure - 56**)
- (6) Copy of the letter no. CS-SDC/111/SVC/2023/159, dated 24.08.2023, received from the Deputy Registrar, University of Delhi South Campus, regarding the approval of the University to the fixation of pay of Mr. S.C. Mohapatra, Associate Professor, Department of Sociology, as per the 7th CPC (**Enclosure - 57**)

- (7) Copy of the letter no. Fin./Pen.Cell/F-79/2023/1557, dated 4.10.2023, received from the Joint Registrar (Finance), Pension Cell, University of Delhi, Delhi, regarding the fixation of family pension of Ms. Sangeeta, unmarried daughter of Late Mr. Ram Karan, Ex.TA & Late Smt. Shanti Devi, as per 7th CPC (**Enclosure -58**)
- (8) Copy of the letter no. CS-SDC/111/CAS-2018/SVC/2023/253, dated 12.10.2023, received from the Deputy Registrar, University of Delhi South Campus, Delhi, conveyed the approval of the University for the fixation of pay of Prof. Shukla Saluja at Rs.1,67,200/- as on 31.08.2022 in the Academic Pay Level 14 with date of next of increment as on 1.7.2023, on her promotion as Professor (**Enclosure - 59**)
- (9) Copy of the letter no. CS-SDC/111/CAS-2018/SVC/2023/286, dated 25.10.2023, received from the Deputy Registrar, University of Delhi South Campus, Delhi, regarding the approval of the University for the fixation of pay of Dr. Sarika Yadav, Assistant Professor, at Rs.84,700/- as on 25.09.2022 in academic Pay Level 12 and at Rs.87,200/- as on 01.01.2023 in Academic Pay Level 12 with date of next increment as on 1.7.2023 on her placement/promotion to Assistant Professor Academic Level 11 to 12 (Stage II to III) (**Enclosure - 60**)
- (10) Copy of the letter no. CS-SDC/111/CAS-2018/SVC/2023/287, dated 25.10.2023, received from the Deputy Registrar, University of Delhi South Campus, Delhi, conveyed the approval of the University for the fixation of pay of Dr.Nimisha Sinha, Assistant Professor, at Rs.84,700/- as on 01.08.2022 in Academic Pay Level 12 and Rs.87,200/- as on 1.1.2023 in Academic Pay Level 12 with date of next increment as on 1.7.2023 (**Enclosure - 61**)
- (11) Copy of the letter no. Fin./Pen.Cell/F-79/2023/1202, dated 01.11.2023, received from the Joint Registrar (Finance), University of Delhi, Delhi, conveying the approval of the University for the revision of the pension in respect of Shri Lal Bahadur, Ex. Havildar, as per 6th & 7th CPC (**Enclosure - 62**)
- (12) Copy of the letter no. Fin./Pen.Cell/F-79/2023/1203, dated 01.11.2023, received from the Joint Registrar (Finance), University of Delhi, Delhi, conveying the approval of the University for the revision of the pension in respect of Shri M.L. Verghese, Ex. Technical Assistant (**Enclosure - 63**)
- (13) Copy of the letter no. Fin./Pen.Cell/F-79/2023/1204, dated 01.11.2023, received from the Joint Registrar (Finance), University of Delhi, Delhi, conveying the approval of the University for the revision of the pension in respect of Sh. Rampal, Ex. Safai Karamchari (**Enclosure - 64**)
- (14) Copy of the letter no. CS-SDC/111/CAS-2018/SVC/2023/327, dated 07.11.2023, received from the Deputy Registrar, University of Delhi South Campus, Delhi, conveying the approval of the University for the fixations of pay of Prof. Rina Ramdev, at Rs.2,18,200/- as on 12.07.2023 in the Academic Pay Level 14 on her promotion as Professor (No increment as she has reached at highest pay in APL 14) (**Encl. - 65**)
- (15) Copy of the letter no. CS- SDC/111/CAS-2018/SVC/2023/328, dated 07.11.2023, received from the Deputy Register, University of Delhi South Campus, Delhi, conveyed the approval of the University for the fixation of pay of Prof. Anita Verma, at Rs.2,18,200/- as on 28.05.2023 in the Academic Pay Leave 14 on her promotion as Professor (No increment as she has reached at highest pay in APL 14) (**Encl. - 66**)

- (16) Copy of the letter no. Fin./Pen.Cell/F-79/2023-24/1266, dated 10.11.2023 received from the Joint Registrar (Finance), University of Delhi, Delhi, conveyed the determination of pensionary benefits in respect of Mr. Bhoori Singh, Junior Assistant, who is retiring on superannuation on 31.12.2023 **(Enclosure - 67)**
- (17) Copy of the letter no. CS-SDC/112/2023/SVC/1225, dated 08.11.2023, received from the Deputy Registrar, University of Delhi South Campus, conveyed the approval for the promotion of Mr.K.V.M.V. Prasada Rao as Laboratory Assistant and further conveyed that he will continue to draw Rs.50,500/- in pay Matrix Level 06 w.e.f. 05.09.2023 with Date of Next Increment as on 01.01.2024 **(Enclosure - 68)**
- (18) Copy of the letter No. CS-SDC/112/2023/SVC/1227, dated 08.11.2023, received from the Deputy Registrar, University of Delhi South Campus, conveyed the approval of the University for promotion of Mr. Uday Singh Saini as Laboratory Assistant and fixed his pay at (i) Rs.31,300/- in Level 4 from 06.09.2023 to 30.06.2024; and (ii) Rs.32,300/- w.e.f. 01.07.2024 in Level 04 with date of next increment as on 01.01.2025 **(Encl. - 69)**
- (19) Copy of the letter No. Fin./Pen.Cell/F-79/2023/1322, dated 28.11.2023, received from the Joint Registrar (Finance), Pension Cell, University of Delhi, Delhi, conveyed the approval of the University for the revision of the pension & pensionary benefits in respect of Shri Sudhir Kumar Sharma, Ex. Technical Assistant, who retired on 31.07.2015, as per 7th CPC **(Enclosure - 70)**
- (20) Copy of the letter no. CS-SDC/112/2023/SVC/1231, dated 29.11.2023, received from the Deputy Registrar, University of Delhi South Campus, informed that the date of next increment in respect of Mr. Anil Singh Negi will be 01.01.2019 instead of 01.07.2019 **(Enclosure - 71)**
- (21) Copy of the letter no. CS-SDC/112/2023/SVC/1232, dated 29.11.2023, received from the Deputy Registrar, University of Delhi South Campus, informed that the date of next increment in respect of Mr. Anendar Kumar Manjhi will be 01.01.2019 instead of 01.07.2019 **(Enclosure - 72)**
- (22) Copy of the letter no. Fin./Pen.Cell/F-79/2022/1359, dated 05.12.2023, received from the Joint Registrar (Finance), Pension Cell, University of Delhi, Delhi, conveyed the approval of the University to the family pension of Ms. P. Sarada, consequent on the death of her husband Late Shri P. Srinivasulu, Ex. Office Attendant, who expired on 09.06.2001, as per 7th CPC **(Enclosure - 73)**
- (23) Copy of the letter no. Fin./Pen.Cell/F-79/2023/1378, dated 07.12.2023, received from the Joint Registrar (Finance), University of Delhi, Delhi, conveyed the approval of the University to the determination of the retirement benefits in respect of Shri Mangal Singh, Ex. Lab. Assistant, who retired on 30.11.2008, as per 7th CPC **(Enclosure - 74)**
- (24) Copy of the letter no. CS-SDC/112/2023/SVC/1235, dated 21.12.2023, received from the Deputy Registrar, University of Delhi South Campus, conveyed approval for the revision of date of next increment in respect of Mr. K. Madhusudhan, Laboratory Assistant, from 1.7.2019 to 1.1.2019, as per Rule 10 of CCS (RP) Rules, 2016 **(Enclosure - 75)**

- (25) Copy of the letter no. CS-SDC/112/2023/SVC/1236, dated 21.12.2023, received from the Deputy Registrar, University of Delhi South Campus, conveyed the approval for the revision of date of next increment in respect of Mr. Madan Lal Gautam, Section Officer, from 1.7.2019 to 1.1.2019, as per Rule 10 of CCS (RP) Rules, 2016 **(Enclosure – 76)**
- (26) Copy of the letter no. CS-SDC/112/2023/SVC/1242, dated 21.12.2023, received from the Deputy Registrar, University of Delhi South Campus, conveyed the approval for the revision of date of next increment in respect of M.L.N. Murty, Senior Assistant, from 1.7.2019 to 1.1.2019, as per Rule 10 of CCS (RP) Rules, 2016 **(Enclosure - 77)**
- (27) Copy of the letter no. CS-SDC/112/2023/SVC/1243, dated 21.12.2023, received from the Deputy Registrar, University of Delhi South Campus, conveyed the approval for the revision of date of next increment in respect of Mr. Rajesh Indwar, Laboratory Assistant, from 1.7.2019 to 1.1.2019, as per Rules 10 of CCS (RP) Rules, 2016 **(Enclosure - 78)**
- (28) Copy of the letter no. CS-SDC/112/2023/SVC/1244, dated 21.12.2023, received from the Deputy Registrar, University of Delhi South Campus, conveyed the approval for the revision of date of next increment in respect Mr. Mrigesh Kumar, Technical Assistant, from 1.7.2021 to 1.1.2021, as per Rules 10 of CCS (RP) Rules, 2016 **(Enclosure - 79)**
- (29) Copy of the letter no. CS-SDC/111/CAS-2018/SVC/2023/410, dated 22.12.2023, received from the Deputy Registrar, University of Delhi South Campus, conveyed the approval of the University for the fixation of pay of Prof. J. Lalita at Rs.1,88,2000/- as on 18.07.2018 in the Academic Level 14 with date of next increment as on 1.7.2019, on her promotion as Professor **(Enclosure - 80)**
- (30) Copy of the letter no. Fin./Pen.Cell/F-79/2023-24/1455, dated 26.12.2023, received from the Joint Registrar (Finance), Pension Cell, University of Delhi, Delhi, conveyed the approval for the retirement benefits in respect of Shri S.C. Mohapatra, Associate Professor, who is retiring on superannuation on 29.02.2024 **(Enclosure - 81)**
- (31) Copy of the mail dated 02.01.2024 received from Deputy Secretary, ICAI, conveyed that as on date disciplinary proceedings are not pending against any of the proprietors/partners/paid assistants of the panel of Auditors for the year 2023-23 – (i) M/s R S M & Associates, (ii) M/s ADB & Co., (iii) M/s Jha Mishra & Co., (iv) M/s B.K. Gupta & Associates; and (v) Kumra Bhatia & Co., **(Enclosure - 82)**
- (32) Copy of the letter no. CS-SDC/111/CAS-2018/SVC/2024/460, dated 03.01.2024, received from the Deputy Registrar, University of Delhi South Campus, conveyed the approval of the University for the fixation of pay of Dr.Ravindra Varma Polisetty at Rs.84,700/- as on 28.06.2022 in the Academic Pay Level 12; Rs.87,200/- as on 01.01.2023 in the Academic Pay level 12 with date of next increment as on 01.07.2023, on placement from Stage II to III i.e. Level 11 to 12 **(Enclosure - 83)**
- (33) Copy of the letter no. CS-SDC/111/CAS-2018/SVC/2024/461, dated 03.01.2024, received from the Deputy Registrar, University of Delhi South Campus, conveyed the approval of the University for the re-fixation of pay of Prof. Mukti Kanta Shuka at Rs.1,77,400/- as on 1.2.2021 in the Academic Level 14; Rs.1,88,200/- as on 01.07.2021 in the Academic Level 14 with date of next increment as on 1.1.2022 due to change in the date of option on his promotion as Professor **(Enclosure -84)**

- (34) Copy of the letter no. CS-SDC/112/2024/SVC/1248, dated 03.01.2024 received from the Deputy Registrar, University of Delhi South Campus, conveyed the approval of the University – (i) the case of Mr. Sanjeev Kumar, is in compliance of University Office order No. 525, dated 14.08.2012; (ii) the University Screening Committee approved the grant of 2nd MACP in Level 03 w.e.f. 17.09.2022; (iii) his pay is fixed at Rs.32,000/- from 17.09.2022 to 30.06.2023 and Rs.34,000/- w.e.f. 1.7.2023 (date of option) in Level 03 with date of next increment as on 1.1.2024 **(Enclosure - 85)**
- (35) Copy of the letter no CS-SDC/112/2024/SVC/1249, dated 03.01.2024, received from the Deputy Registrar, University of Delhi South Campus, conveyed the approval of the University for the re-fixation of pay of Mr. Mohit, (i) on his promotion as Assistant; (ii) as per the 7th CPC and (iii) fixing the pay at Rs.34,9000/- w.e.f. 16.11.2022 to 30.06.2023 in Level 5 and at Rs.37,000/- as on 1.7.2023 in Level 5 with date of next increment as on 1.1.2024 on grant of 2nd MACP w.e.f. 16.11.2022 **(Enclosure - 86)**
- (36) Copy of the letter no CS-SDC/112/2024/SVC/1250, dated 03.01.2024, received from the Deputy Registrar, University of Delhi South Campus, conveyed the approval of the University for the re-fixation of pay of Mr. Sudesh Kumar, (i) on his promotion as Assistant; (ii) as per the 7th CPC and (iii) fixing the pay at Rs.34,9000/- w.e.f. 16.11.2022 to 30.06.2023 in Level 5 and at Rs.37,000/- as on 1.7.2023 in Level 5 with date of next increment as on 1.1.2024 on grant of 2nd MACP w.e.f. 16.11.2022 **(Enclosure - 87)**
- (37) Copy of the letter no. Fin./Pen.Cell/F-79/2024/1486, dated 05.01.2024, received from the Joint Registrar (Finance), Pension Cell, University of Delhi, Delhi, conveyed the approval of the University for revision of pension and family pension of Dr.V.L.N. Rao, Ex. Reader in the Department of Chemistry, as per 6th CPC & 7th CPC **(Enclosure - 88)**
- (38) Copy of the letter no Fin./Pen. Cell/F-79/2023-24/1487, dated 5.1.2024, received from the Joint Registrar (Finance), Pension Cell, University of Delhi, Delhi, conveyed the approval of the University for revision of the pension and family pension of Mr. A.V.S.N. Rao, Ex. Lab. Assistant, who retired on 30.06.2014, as per 7th CPC **(Enclosure - 89)**
- (39) Copy of the letter no. Fin./Pen. Cell/F-79/2023-24/1488, dated 05.01.2024, received from the Joint Registrar (Finance), Pension Cell, University of Delhi, Delhi, conveyed the approval of the University for the revision of pension and pensionary benefits of Dr. Purnima Bhardwaja, Ex. Associate Professor, who retired on 31.12.2011, as per 7th CPC **(Enclosure - 90)**
- (40) Copy of the letter no. Fin./Pen. Cell/F-79/2023-24/1489, dated 05.01.2024, received from the Joint Registrar (Finance), Pension Cell, University of Delhi, Delhi, conveyed the approval of the University for the revision of pension and pensionary benefits of Ms. Saraswati, Ex. P.A. who voluntarily retired on 31.10.2008, as per 7th CPC **(Encl. - 91)**
- (41) Copy of the letter no. Fin./Pen. Cell/F-79/2023-24/1490, dated 05.01.2024, received from the Joint Registrar (Finance), Pension Cell, University of Delhi, Delhi, conveyed the approval of the University for the revision of pension and pensionary benefits of Mr. P. Damodara Reddy, Ex. Lab. Assistant, who retired on 30.06.2015 **(Enclosure - 92)**
- (42) Copy of the letter no. Fin./Pen. Cell/F-79/2023-24/1491, dated 05.01.2024, received from the Joint Registrar (Finance), Pension Cell, University of Delhi, Delhi, conveyed the approval of the University for the revision of family pension of Ms. Saraswati, W/o

Late Shri Prabhu Dayal, Ex. Technical Assistant, who expired on 7.5.1995, as per 7th CPC (**Enclosure - 93**)

- (43) Copy of the letter no. Fin./Pen. Cell/F-79/2023-24/1492, dated 05.01.2024, received from the Joint Registrar (Finance), Pension Cell, University of Delhi, Delhi, conveyed the approval of the University for the revision of family pension of Ms. K.Leelawati, W/o Late Shri K. Satyanarayana, Ex. Lab, Assistant, who expired on 23.06.2011, as per 7th CPC (**Enclosure - 94**)
- (44) Copy of the letter no. Fin./Pen. Cell/F-79/2023-24/1493, dated 05.01.2024, received from the Joint Registrar (Finance), Pension Cell, University of Delhi, Delhi, conveyed the approval of the University for the revision of Pension and Pensionary benefits in respect of Mr. Moola Ram, Ex. Technical Assistant, who retired on 31.12.2001, as per 7th CPC (**Enclosure - 95**)
- (45) Copy of the letter no. Fin./Pen. Cell/F-79/2023-24/1525, dated 10.01.2024, received from the Joint Registrar (Finance), Pension Cell, University of Delhi, Delhi, conveyed the approval of the University for the revision of pension and pensionary benefits in respect of Dr.Rajender Kumar, Ex. Associate Professor, who retired on 31.07.2015, as per 7th CPC (**Enclosure - 96**)
- (46) Copy of the letter no. Fin./Pen. Cell/F-79/2023-24/1526, dated 10.01.2024, received from the Joint Registrar (Finance), Pension Cell, University of Delhi, Delhi, conveyed the approval of the University for the revision of pension and pensionary benefits in respect of Mr. L.R. Gaur, Ex. Associate Professor, who retired on 22.02.2005, as per 7th CPC (**Enclosure - 97**)
- (47) Copy of the letter no. Fin./Pen. Cell/F-79/2023-24/1527, dated 10.01.2024, received from the Joint Registrar (Finance), Pension Cell, University of Delhi, Delhi, conveyed the approval of the University for the revision of family pension of Ms. Kalawati, W/o Late Shri Badeshi Ram, Ex. Mali, who vol. retired on 2.12.2003 and expired on 10.12.2004, as per 7th CPC (**Enclosure - 98**)
- (48) Copy of the letter no. Fin./Pen. Cell/F-79/2023-24/1528, dated 10.01.2024, received from the Joint Registrar (Finance), Pension Cell, University of Delhi, Delhi, conveyed the approval of the University for the revision of pension and pensionary benefits in respect of Dr. T. Jayashree, Ex. Associate Professor, who voluntarily retired on 9.3.2009, as per 7th CPC (**Enclosure - 99**)
- (49) Copy of the letter no. Fin./Pen.Cell/F-79/2023-24/1529, dated 10.01.2024, received from the Joint Registrar (Finance), Pension Cell, University of Delhi, Delhi, conveyed the approval of the University for the revision of family pension in respect of Ms. V. Annapurna, S/o V.R.R.Ch.K. Murthy, Ex. Senior Assistant, who retired on 30.06.2044 and expired on 5.1.2015, as per 7th CPC (**Enclosure - 100**)
- (50) Copy of the letter no. Fin./Pen.Cell/F-79/2023-24/1563, dated 15.01.2024, received from the Joint Registrar (Finance), Pension Cell, University of Delhi, Delhi, conveyed the approval of the University for the revision of pension and pensionary benefits, as per 7th CPC, in respect of Dr.N.K. Bhasin, Ex. Reader, who retired on 31.07.2010 (**Enclosure - 101**)

- (51) Copy of the letter no. Fin./Pen.Cell/F-79/2023-24/1564, dated 16.01.2024, received from the Joint Registrar (Finance), Pension Cell, University of Delhi, Delhi, conveyed the approval of the University for the revision of pension and pensionary benefits in respect of Shri K.C. Malik, Ex. Associate Professor, who voluntarily retired on 5.9.2012, as per 7th CPC (**Enclosure - 102**)
- (52) Copy of the letter no. Fin./Pen. Cell/F-79/2023-24/1580, dated 18.01.2024, received from the Joint Registrar (Finance), Pension Cell, University of Delhi, Delhi, conveyed the approval of the University for the revision of the pension and pensionary benefits in respect of Shri R. Thulasi Das, Ex. Reader, who retired on 31.10.2001, as per 7th CPC (**Enclosure - 103**)
- (53) Copy of the letter no. Fin./Pen. Cell/F-79/2023-24/1581, dated 18.01.2024, received from the Joint Registrar (Finance), Pension Cell, University of Delhi, Delhi, conveyed the approval of the University for the revision of the pension and pensionary benefits in the respect of Dr. Rupali Sircar Gaur, Ex. Associate Professor, who retired on 30.11.2014, as per 7th CPC (**Enclosure - 104**)

RESOLUTION : (1) to (53) Recorded

19. TO REPORT, RECORD AND ADOPT THE CIRCULAR/ENDORSEMENTS/NOTIFICATIONS/ORDERS

- (1) Copy of the letter no. CS.III/Circular/2023/572, dated 22.08.2023, received from the College Branch-III, University of Delhi, regarding the checklists for the cases to be considered for grant of promotion, MACPs, Fixation of pay etc. of Non-Teaching Employees (**Enclosure - 105**)
- (2) Copy of the letter no. 31011/11/2023 – Pers. Policy A-IV, dated 20.10.2023, received from the Ministry of Personnel, Public Grievances & Pensions, Department of Personnel & Training, Govt. of India, regarding the modifications in instructions on booking of Air Tickets on Government Account in respect of Leave Travel Concession (LTC) (**Enclosure - 106**)
- (3) Copy of the letter no. F.1-4/2022(DC), dated 13.09.2023 received from the UGC regarding the grant approved/released for the year 2022-23 for the Financial year 2022-23 (**Enclosure - 107**)
- (4) Copy of the letter no. CB-II/Teaching Rectt./2023/630, dated 16.11.2023 received from the University of Delhi, Delhi, clarifying that the persons belonging to SC,ST,OBC,EWS and PwD categories, if applied for posts under their respective category would be first considered under UR category, if they are fulfilling the requirements as UR candidates. However, in case, they intend to claim the benefit of reservation in their respective category, they are supposed to submit the respective category certificate issued by the appropriate body immediately, failing which, they would be treated as UR category and shall have no claim under reserved category, under any circumstances whatsoever at a later stage (**Enclosure - 108**)
- (5) Copy of the letter no. CB-II/Circular/Recruit-T/2023/1103, dated 20.11.2023 received from the University of Delhi, Delhi, regarding the Guidelines for Screening and or Shortlisting of candidates through direct recruitment in Colleges (**Enclosure - 109**)

- (6) Copy of the letter no. F.1-17/2019 (DC) (C-92528), dated 22.11.2023 received from the UGC with regard to the coverage under Central Civil Services (Pension) Rules, in place of NPS, of those Central Government Employees who were recruited on or before 22.12.2003 (**Enclosure - 110**)
- (7) Copy of the letter no. CS.I/111/Sel.Committee/Professor/996, dated 24.02.2021, received from the Registrar, University of Delhi, Delhi,, regarding the nomination of a Principal of any other College appointed to act as one of the members of the Selection Committee for considering promotion of teaching staff from Associate Professor (Academic Level 13 A) to Professor (Academic Level 14), if the post of Principal is not filled up on regular basis and the College is having the Acting Principal or the Officiating Principal (**Enclosure - 111**)
- (8) Copy of the letter no. CS.III/Circular/2024/855, dated 12.01.2024, received from the Deputy Registrar (Colleges), University of Delhi, Delhi, regarding service particular proforma for calculation of Leave Salary & Pension Contribution (LSPC)/Service Gratuity & Pro-rata Gratuity/Retirement Gratuity/Lien Period for the employees of Colleges (www.du.ac.in – important links-forms-pensioner's form) (**Enclosure - 112**)

RESOLUTION: (1) to (8) Recorded and adopted

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ANY OTHER ITEM WITH PERMISSION OF THE CHAIR

- (a) **TO CONSIDER THE REQUEST OF ALUMNI ASSOCIATION OF SRI VENKATESWARA COLLEGE (AASVC) FOR TRANSFER OF AMOUNT RECEIVED FROM STUDENTS**

According to the requirements of the National Assessment and Accreditation Council, the Alumni Association of the College was registered on 20.03.2023 under the Society Registration Act No. XXI of 1860 as applicable to the National Capital Territory of Delhi (**Enclosure 113**)

Every year the College collects an amount of Rs.500.00 from the 3rd year students towards Alumni Fee and with this they automatically become a member of the Alumni Association and the amount collected to be transferred to the Association for its activities (**Enclosure 114**)

The Alumni Association of the College (AASVC) in its letter/mail dated 24.01.2024 requested the College to transfer the amount collected from the students to upscale their activities in the College duly setting up of their office. The Association also opened a bank account in the College premises (Union Bank of India) and provided the details of the Bank Account (**Enclosure 115**)

The College collected an amount of Rs.8,62,000/- towards Alumni Fee from the students for the year 2022-23.

The College in its meeting held on 23rd January, 2024 decided to transfer an amount of Rs.6,89,600/- (duly retaining 20% of the amount with the College) to the Alumni Association of Sri Venkateswara College (AASVC) so as to enable the Association to start its office and other activities.

The Governing Body may please permit the College to transfer an amount of Rs.6,89,600/- to Alumni Association of Sri Venkateswara College (AASVC) for the year 2022-23 and to transfer the amount collected from the students to Alumni Association every year.

RESOLUTION: Permitted

- (b) **To consider the request of Prof. Vartika Mathur, Department of Zoology, for grant of Child Care Leave**

As per Rules:

Child Care Leave:

Women employees having minor children may be granted Child Care Leave by an authority competent to grant leave, for a maximum period of two years (i.e.730 days) during their entire service for taking care of upto two children whether for rearing or to look after any of their needs like examination, sickness etc. Child Care Leave shall not be admissible if the child is eighteen years of age or older. During the period of such leave, the women employees shall be paid leave salary equal to the pay drawn immediately before proceeding on leave. It may be availed in more than one spell. Child Care Leave shall not be debited against the leave account. Child Care Leave may also be allowed for the third year as leave not due (without production of medical certificate). It may be combined with leave of the kind due and admissible.

- i) CCL cannot be demanded as a matter of right. Under no circumstances can any employee proceed on CCL without prior proper approval of the leave by the leave sanctioning authority.
- (ii) CCL may not be granted in more than 3 spells in a calendar year
- (iii) CCL may not be granted for less than 15 days
- (iv) CCL should not ordinarily be granted during the probation period except in case of certain extreme situations where the leave sanctioning authority is fully satisfied about the need of Child Care Leave to the probationer. It may also be ensured that the period for which this leave is sanctioned during probation is minimal.
- v) The Child Care Leave is to be treated like Earned Leave and sanctioned as such
- vi) Consequently, Saturdays, Sundays, Gazetted Holidays etc. falling during the period of leave would also count for CCL, as in the case of Earned Leave



viii) with the amendment of Rule 43-C relating to Child Care Leave (CCL), following have been made (OM No.110020/01/2017-Estt.(L), dated 30.08.2019):

- (a) CCL may be granted at 100% of the leave salary for the first 365 days and 80% of the leave salary for the next 365 days
- (b) CCL may be extended to single male parents who may include unmarried or widower or divorcee employees
- (c) For single female Government servants, the CCL may be granted for six spells in a calendar year. However, for other eligible Government servants, it will continue to be granted for a maximum of 3 spells in a calendar year

Further, as per the communication received from the University of Delhi South campus vide letter No.CB/2011/Misc.vv/318 dated 19.10.2011:

The number of permanent teachers on study leave, EOL and Child care leave put together should at no time exceed 10% of the total number of sanctioned teaching posts in the college. Substitute Guest/ad-hoc teacher may be appointed, in accordance with the Delhi University rules in this regard.

Prof. Vartika Mathur, Department of Zoology, in her letter dated 22nd January, 2024 informed the College that she would like to avail the Child Care Leave from 19th February, 2024 to 22nd March, 2024 to take care of his younger son's educational needs and requested therein for grant of Child Care Leave for a period of 33 days from 19th February to 22nd March, 2024 (**Enclosure 116**)

Total No. of days entitlement	-	730 days
No. of days availed till to date (28.01.2024)-		258 days

Balance (as on the date of meeting – 28.1.24)		472 days
		=====

The Governing Body may please consider the request of Prof. Vartika Mathur, Department of Zoology, for grant of Child Care Leave for a period of 33 days w.e.f. 19th February, 2024 to 22nd March, 2024 to attend her younger son's educational needs.



RESOLUTION: Granted

- (c) To consider the request of Dr.S.Venkata Kumar, Ex. Associate Professor, Department of Commerce, for institution of Annual Lecture in memory of his father Late Sri Vidwan Singaraju Satcchidanandam in collaboration with the Telugu Department of the College.

Dr.S.Venkata Kumar, Ex. Associate Professor, Department of Commerce, in his letter dated 20th January, 2024 requested the Governing Body of the College for institution of an annual lecture on the classical works of Telugu Litterateurs and the saint poets in Telugu (vaggeyakaras) in memory of his father late Sri Singaraju Satchidanandam, whose birth centenary year would be starting in October, 2024, keeping in view that the students studying Telugu and such other allied languages would immensely be benefitted with such enlightening and narrative lecture series, to know and understand the depth of Ancient Classical Telugu Literature (Enclosure 117)

He further requested the College Governing Body to treat this proposal as an undertaking in favour of the Principal of the College that the cost incurred in conduct of the annual lecture every year in the Month of October, beginning from October 2024, for deduction from his pension payable in the first week of October every year to a maximum of Rs.25,000/-

Dr.S.Venkata Kumar in his request submitted that the Governing Body may kindly authorise the Principal, S.V. College, New Delhi, to create a Committee of Telugu Scholars residing in Delhi to guide the teachers in Telugu Department with regard to the selection of the topic of lecture and scholar to be invited.

The Governing Body may please peruse the request of Dr.S.Venkata Kumar, Ex. Associate Professor, Department of Commerce, and advise.

RESOLUTION: Accepted.

The Principal is requested to constitute a Committee with Telugu scholars residing in Delhi to prepare modalities/guidelines for conduct of the Annual Lecture every year in the College.

The Governing Body appreciated Dr.S.Venkata Kumar, Ex. Associate Professor in the Department of Commerce, for his proposal to institute Annual Lecture series in memory of his father Late Sri Singaraju Satchidanandam.



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FIXATION OF A DATE FOR HOLDING THE NEXT GOVERNING BODY MEETING

The Governing Body may please fix a date for holding the next Governing Body meeting.

RESOLUTION:

The venue, date and time for the meeting will be decided in-consultation with the Chairperson of the Governing Body.



MEMBER SECRETARY

**Sd/-
CHAIRPERSON**